



Village of Hampshire
Village Board Meeting Minutes
Thursday, June 26, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village Clerk Karen Stuehler called to order the Village Board Meeting at 7:01 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday June 26, 2025.

2. Roll Call by Village Clerk, Karen Stuehler

Present: Trustee Fodor, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

Absent: Village President Michael J. Reid Jr., Trustee Jarnebro.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney Erik Stach, Finance Director Lori Lyons and Tim Paulson from EEL joined remotely.

Village Clerk, Karen Stuehler requested a motion to appoint Trustee Koth as President Pro Tem.

Trustee Kelly moved to appoint Trustee Koth as President Pro Tem.

Seconded by Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

3. Pledge of Allegiance

Village President Pro Tem Toby Koth led the Pledge of Allegiance.

4. Public Comments.

Jim Meyer asked the Board to consider amending the Village Code to allow gas powered Gold Carts and UTV's and Low Speed Vehicles.

5. **A Motion to Approve the Meeting Minutes for June 5, 2025.**

Trustee Pollastrini moved to approve the Meeting Minutes for June 5, 2025.

Seconded by: Trustee Kelly.

All Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

6. **Public Hearing**

- a. Public Hearing for the Proposed Establishment of Special Service Area #32 for the Old Dominion Project.

Trustee Pollastrini moved to Close Public Hearing for the Proposed Establishment of Special Service Area #32 for the Old Dominion Project.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- b. Public Hearing for the Proposed Establishment of Special Service Area #33 for the Road Ranger/ McDonald's Project.

Trustee Robinson moved to Close Public Hearing for the Proposed Establishment of Special Service Area #33 for the Road Ranger/ McDonald's Project.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None

Motion Approved.

- c. Trustee Kelly moved to Close Public Hearing for the Proposed Establishment of Special Service Area #34 for the Arrowhead Business Park Project.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- 7. A Motion to Approve an Employment Contract with Douglas Pann for Chief of Police.

Trustee Robinson moved to Approve an Employment Contract with Douglas Pann for Chief of Police.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

8. **Village Manager's Report**

- a. Lead Service Line Replacement Presentation

Mark Montgomery gave a presentation to the Board to update them on the lead service line progress. Questions were asked by the Board. With the information given the Board will reconvene and discuss actions at a later meeting.

- b. **A Motion to Approve Resolution 25-25 Approving a Professional Service Agreement with Engineering Enterprises, Inc. for Phase 3 Engineering Services for the Safe Routes to School Project in the Amount of \$47,468.00.**

Trustee Robinson moved to Approve Ordinance 25-25 Approving a Professional Service Agreement with Engineering Enterprises, Inc. for Phase 3 Engineering Services for the Safe Routes to School Project in the Amount of

\$47,468.00.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- c. **A Motion to Approve Resolution 25-26 Approving a joint Funding Agreement with the Illinois Department of Transportation for the Safe Routes to School Project.**

Trustee Kelly moved to Approve Ordinance 25-26 Approving a joint Funding Agreement with the Illinois Department of Transportation for the Safe Routes to School Project.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- d. **A Motion to Approve Resolution 25-27 Approving a Letter of Credit Reduction for the Tinajero Subdivision Project from \$610.812.31 to \$73,205.94.**

Trustee Robinson moved to Approve Ordinance 25-27 Approving a Letter of Credit Reduction for the Tinajero Subdivision Project from \$610.812.31 to \$73,205.94.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- e. Motion to Approve Progress Payment to Lamp, Inc. in the Amount of \$577,399 for the Public Works Facility Project.

Trustee Robinson moved to Approve Progress Payment to Lamp, Inc. in the Amount of \$577,399 for the Public Works Facility Project.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

- f. Motion to Approve Payment #1 & #2 for the UV Replacement Project to Boller Construction Co. in the Amount of \$570, 692.14.

Trustee Fodor moved to Approve Payment #1 & #2 for the UV Replacement Project to Boller Construction Co. in the Amount of \$570, 692.14.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

9. **Staff Reports**

- a. Police Report:

Trustee Pollastrini inquired about a car theft. Chief Pann stated it was a trailer at the truck stop which falls under the Car theft category.

Trustee Fodor inquired about Dispatch for Service. Chief Pann thought part of the increase was due to summer months. Also, if neighboring communities help Hampshire due to Hampshire already being on a call would be included in that number.

Trustee Pollastrini inquired about the Emergency Operation Plan. Chief Pann stated that they were waiting for new mandates.

b. Streets Report:

Trustee Koth reported that the hot box that was purchased by the village for asphalt repairs has saved the village a lot of money in waste of asphalt.

Lori Lyons reported that this is a year end report cash basis and there will be adjustments made.

10. **Accounts Payable**

a. **A Motion to Approve June 26, 2025 Accounts Payable to Personnel in the Amount of \$961.97.**

Trustee Robinson moved Approve June 26, 2025 Accounts Payable to Personnel in the amount of \$961.97.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

b. **A Motion to Approve June 26, 2025, Regular Accounts Payable in the amount of \$849,076.65**

Trustee Kelly moved to Approve June 26, 2025, Regular Accounts Payable in the amount of \$849,076.65.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

11. **Village Board Committee Reports**

a. Business Development Commission.

Mo Khan reported that there was a meeting two weeks ago and they discussed information for the Kane County Economic Strategic Plan. He also stated that the Village will be attending regular meetings with Kane County and be more vocal.

Mo Khan also stated that the BDC reiterated the need for a comprehensive plan.

12. New Business

Trustee Robinson inquired about pressure washing the water tower and if it was economically feasible to extend the life of the water of the water tower.

Trustee Koth inquired about a safety class for bike and scooter training for kids. It was asked if this was something that could be done. Village Manager Jay Hedges will investigate different possibilities and get back to the board.

Trustee Fodor asked about placing bat houses near the ponds to help control mosquitoes. This will be investigated to see if it would benefit the mosquito abatement program.

Trustee Kelly asked for an update on the special census. Lori Lyons reported that the census should begin on September 15, 2025. They are also looking to recruit full time employees for 4-6 weeks.

13. Announcement

Trustee Kelly wanted to thank the Hampshire Lions Club for bringing the circus to Hampshire. He felt it was a great community event and enjoyed by all that were able to attend.

Executive Session

None.

14. Adjournment

Trustee Kelly moved to adjourn at 8:32 p.m.

Seconded by: Trustee Fodor.

All Call Vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson.

Nayes: None.

Absent: Jarnebro.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org