Village of Hampshire
Village Board Meeting Minutes
Special Meeting Time and Date
Thursday, August 21, 2025 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

   Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Wednesday August 21, 2025.

2. **Roll Call by Village Clerk, Karen Stuehler**

   Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

   Absent: None.

   A Quorum was Established.

   Others Present: Village Clerk Karen Stuehler, Chief Pann, Assistant Village manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons. Steve Dennison from EEI joined remotely.

3. **Pledge of Allegiance**

   Village President Michael J. Reid Jr. led the Pledge of Allegiance.

4. **Public Comments**

   None.

5. **A Motion to Approve the Meeting Minutes with corrections for August 6, 2025.**

   Trustee Fodor moved to approve the Meeting Minutes with corrections for August 6, 2025.

   Seconded by: Trustee Jarnebro.

   All Call Vote:

   Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

   Nayes: None.

   Absent: None

   Abstain: None.

   Motion Approved.

6. **Village Manager's Report**

   a. **A Motion to Approve Fiscal Year 2024 Annual Audit.**

   Monika Adamski from Lauterbach and Amen presented an overview of the 2024 audit to the board.

   Trustee Kelly moved Approve Fiscal Year 2024 Annual Audit.

   Seconded by: Trustee Robinson.

   Roll Call Vote:

   Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

   Nayes: None.

   Absent: None.

   Abstain: None.

   Motion Approved.

   b. **A Motion to Approve Ordinance 25-26 Authorizing First Amendment to a Lease Agreement with Verizon Wireless for the Property at 800 Elm St. (Elm St. Elevated Water Storage Tank)**

   Trustee Koth moved to Approve Ordinance 25-26 Authorizing First Amendment to a Lease Agreement with Verizon Wireless for the Property at 800 Elm St. (Elm St. Elevated Water Storage Tank)

   Seconded by: Trustee Robinson.

   Roll Call Vote:

   Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

   Nayes: Koth.

   Absent: None.

   Abstain: None.

   Motion Approved.

   c. **A Motion to Approve Resolution 25-34 Approving the Expenditure for Lead Service Line Replacement for 152 East South Avenue in the Amount of $15,114.**

   Trustee Kelly moved to Approve Resolution 25-34 Approving the Expenditure for Lead Service Line Replacement for 152 East South Avenue in the Amount of $15,114.

   Seconded by: Trustee Fodor.

   Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: Koth.

Absent: None.

Abstain: None.

Motion Approved.

d. **A Motion to Approve Resolution 25-35 Approving a Professional Service Agreement with Engineering Enterprises, Inc. for Well #13 Rehabilitation Design & Construction Engineering in the Amount of $29,764.**

Trustee Koth moved to Approve Resolution 25-35 Approving a Professional Service Agreement with Engineering Enterprises, Inc. for Well #13 Rehabilitation Design & Construction Engineering in the Amount of $29,764.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

e. **A Motion to Approve Progress Payment to Lamp Inc. in the Amount of $1,708,769 for the Public Works Facility Project.**

Trustee Robinson moved to Approve Progress Payment to Lamp Inc. in the Amount of $1,708,769 for the Public Works Facility Project.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

f. **Discussion Regarding Proposed Text Amendments to Chapter 4-Business Regulations of the Hampshire Municipal Code.**

It was advised by the board that they are in favor of changes, although would like changes made to be reviewed with legal and brought back to the board. The board was receptive to a yearly fee schedule.

7. **Staff Reports**

    a. Police Report:

    Chief Pann shared data from the new speed trailer. The data showed vehicle counts, traffic study, time of day for increased activity. This information will help with where officers are placed. Chief Pann also talked about the Professional Standards Overview report. This report gives a range of employee incidents such as awards, complaints, use of force etc.

    Chief Pann expressed his sincere thanks for the great response from Gilberts Police Department, Pingree Grove Police Department, Kane County Sherriff' Office and Kane County Major Crime Task Force in a tragic incident within the Village. He stated that the law enforcement community came together, and it was much appreciated.

    Information was given about the Accreditation Process Policy; I Leap which has 69 standards. Lieutenant Neblock has put numerous hours into this accreditation, and it is expected to be completed soon.

    Trustee Kelly asked to be emailed information for classes offered for elected officials on emergency management.

    Trustee Pollastrini asked if there was a study of certain blocks or neighborhoods.

    b. Streets Report:

    No discussion.

8. **Accounts Payable**

    a. **A Motion to Indefinitely Table August 21, 2025 Accounts Payable to Personnel.**
    Trustee Kelly moved Indefinitely Table August 21, 2025 Accounts Payable to Personnel.
    Seconded by: Trustee Pollastrini.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini. Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Approve August 21, 2025, Regular Accounts Payable in the amount of $664,631.54.**

Trustee Fodor moved to Approve August 6, 2025, Regular Accounts Payable in the amount of $664,631.54.

Seconded by: Trustee Kelly.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

9. **Village Board Committee Reports**

a. Business Development Commission:

Trustee Kelly reported there was a meeting held on August 13, 2025. The Chamber of Commerce attended the meeting. Sending out a survey was discussed to find the wants of the residents as well as potential new development.

The Façade Applications were tabled due to some absences.

A new comprehensive plan was discussed as well as different funding or reallocating funds. It is planned for President Reid, the Planning and Zoning Board and the BDC to meet and work together for the new comprehensive plan.

The Development Commission also agreed there needed to be a timeline for commercial development to build once homes start to be built in a subdivision.

b. Budget Committee:

Trustee Kelly would like to meet with the nonprofit groups that received donations to see how the event did, what the funds were used for as well as how these funds helped the organization.

10. **New Business**

No discussion.

11. **Announcement**

Trustee Pollastrini inquired about the progress of the special census.

- The census has been mailed to residents with a follow up application. Residents will receive four in total.
- Census workers will follow up going door to door for anyone that has not completed the census online.

Trustee Robinson welcomed everyone back to school and expressed his gratitude to Officer Paradies. He shared that Officer Paradies does a great job with engaging students and parents. He does an exceptional job at keeping students safe and instilling a positive reinforcement between kids and the police force. It was reported that Officer Paradies is visible, participates in classrooms activities, does checks throughout the day to ensure the safety of students and staff. Officer Paradies is consistent with being present at the beginning and end of each school day. The kids know Officer Paradies well and they show their respect, trust and love for him with their stories, smiles, waves, and hugs. Officer Paradies is a great asset to our community. Thank you, Officer Paradies for all you do!

Trustee Kelly thanked everyone involved with the community sign.

President Reid reported the new Village Manager, Mary Jo Seehausen will be starting on September 8, 2025. She will have 2-3 weeks' overlap with the previous village manager. There will be a swearing in ceremony the first meeting in October.

Jingle Fest will be held on Friday, December 12, 2025 this year. It was asked by Trustee Koth for a change in the parade route for this event, feeling that it should be longer. If you would like to be part of the parade, you can sign up on the Village website.

President Reid expressed heartfelt condolences to the Kirschke family for the tragic loss of their son.

12. **Executive Session**

No discussion**.**

13. **Adjournment**

Trustee Kelly moved to adjourn at 8:52 p.m.

Seconded by: Trustee Fodor.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org