



Village of Hampshire
Village Board Meeting Minutes
Thursday, May 15, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday May 15, 2025.

2. Roll Call by Village Clerk, Karen Stuehler

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth, Trustee Pollastrini, Trustee Robinson.

Absent: None.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons and Steve Dennison from EEI joined remotely.

3. Pledge of Allegiance

Village President Michael J. Reid Jr. led the Pledge of Allegiance.

4. Public Comments.

None

5. A Motion to Approve the Meeting Minutes for May 1, 2025.

Trustee Robinson moved to approve the Meeting Minutes for May 1, 2025.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Robinson.

Nayes: Pollastrini.

Absent: None.

Abstain: None.

Motion Approved.

6. Appointments

- a. A Motion to Appoint Dr. David Scarpino to the Hampshire Police Pension Board for a 2-Year Term.

Trustee Koth moved to approve the Appointment of Dr. David Scarpino to the Hampshire Police Pension Board for a 2-Year Term.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- b. A Motion to Appoint Scott McBride to the Planning & Zoning Commission for a 5-Year Term.

Trustee Fodor moved to approve the Appointment of Scott McBride to the Planning & Zoning Commission for a 5-Year Term.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

7. **Presentation**

- a. Presentation of a Concept Plan for the Gifford Property Planned Development.

Questions and concerns were made by the board members, but overall liked the plan presented.

8. **Committee Appointments**

- a. **Appointing Trustee Erik Robinson and Toby Koth as Members of the Liquor Commission.**

Trustee Kelly moved to approve the appointment of Erik Robinson and Toby Koth as Members of the Liquor Commission.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. Appointing Trustee Aaron Kelly as Chair and Trustees Toby Koth and Laura Pollastrini as Members of the Budget Committee.

Trustee Robinson moved to approve the appointment of Aaron Kelly as chair and Toby Koth and Laura Pollastrini as Members of the Budget Committee.

Seconded by: Trustee Jarnebro.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. Appointing Trustee Erin Jarnebro as Chair and Trustees Aaron Kelly and Heather Fodor as Members of the Public Relations Committee.

Trustee Robinson moved to approve the appointment of Trustee Erin Jarnebro as Chair and Trustee Aaron Kelly and Heather Fodor as Members of the Public Relations Committee.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

d. **Appointing Trustee Toby Koth as Chair and Trustees Laura Pollastrini and Erik Robinson as Members of the Public Works Committee.**

Trustee Jarnebro moved to approve the appointment of Trustee Toby Koth as Chair and Trustee Laura Pollastrini and Erik Robinson as Members of the Public Work Committee.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

9. **Village Manager's Report**

a. **A Motion to Approve Resolution 25-23 Approving a Professional Service Agreement with Engineering Enterprise, Inc. for the Wastewater Treatment Facility National Pollutant Discharge Elimination System (NPDES) Permit Renewal in the Amount of \$10,884.**

Trustee Koth moved to Approve Resolution 25-23 Approving a Professional Service Agreement with Engineering Enterprise, Inc. for the Wastewater Treatment Facility National Pollutant Discharge Elimination System (NPDES) Permit Renewal in the Amount of \$10,884.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Approve Ordinance 25-20 Authorizing and Providing for a Closed-End Line of Credit in the Amount of \$5,000,000 for the Purpose of Providing Interim Financing of Costs Associated with the Construction of the New Public Works Facility.**

Trustee Koth moved to Approve Ordinance 25-20 Authorizing and Providing for a Closed-End Line of Credit in the Amount of \$5,000,000 for the Purpose

of Providing Interim Financing of Costs Associated with the Construction of the New Public Works Facility.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

10. **Staff Reports**

a. Police Report:

Chief Pann shared information on the Emergency Operation Plan. They are waiting for approval from the County and then from the State. It is expected to be up and running by January/February 2026.

Chief Pann also shared information about the Frontline Solution software that is being used by our Police Officers. There is information to assist the police officers in helping the residents in just a click of the computer.

He also informed everyone of an Incident Management class that will take place in July. Chief Pann shared that he had taken this class and highly recommended these classes.

Friday May16,2025 from 5:00 a.m. to 12:00 p.m. will be Cop on a Rooftop at Dunkin Donuts. This is an annual fundraiser for the Special Olympics.

b. Streets Report:

No Discussion

11. **Accounts Payable**

a. **A Motion to Approve May 15, 2025 Accounts Payable to Personnel in the Amount of \$909.11.**

Trustee Kelly moved Approve May 15, 2025 Accounts Payable to Personnel in the amount of \$909.11.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Approve May 15, 2025, Regular Accounts Payable in the amount of \$595,228.31.**

Trustee Robinson moved to Approve May 15, 2025, Regular Accounts Payable in the amount of \$595,228.31.

Seconded by: Trustee Fodor.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

12. Village Board Committee Reports

a. Business Development Commission.

Trustee Kelly reported that there was a meeting on May 14, 2025, at 6:30 p.m.

It was discussed that they would like to implement an updated comprehensive plan for the commissions and the village to work together.

It was shared that Kane County approved the solar farm located at Big Timber and Rt. 47 despite the Villages' efforts to stop the project.

Trustee Kelly felt that Style of State should be opening sometime early summer and the project with the finials is ongoing.

Currently there are two businesses that have interest in applying for the Façade program.

13. New Business

No Discussion.

14. Announcement

Trustee Robinson shared that Michelle Bannerman at Hampshire Elementary School won Kane County Educator of the Year. Congratulations Mrs. Bannerman!

President Reid reminded everyone that there would be a walk out celebration for Fire Chief Herrmann on May 16, 2025, 4:00 p.m. at the Hampshire Fire Station located at

202 Washington Ave.

President Reid also shared in secrecy that a Proclamation will be made for Chief Trevor Herrmann Day on May 16, 2025.

Trustee Kelly shared that there would be a Memorial Day Ceremony at Seyller Park, 11:00 a.m. to honor all those who served.

15. **Executive Session**

None.

16. **Adjournment**

Trustee Pollastrini moved to adjourn at 8:31 p.m.

Seconded by: Trustee Kelly.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nays: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphereil.org