



Village of Hampshire
Village Board Meeting
Thursday, May 1, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Proclamation Declaring May 2, 2025 as Michelle Bannerman Day
5. Public Comments
6. A Motion to Approve the Meeting Minutes from April 17, 2025
7. Presentations
 - a. Presentation by Hampshire Fire Protection District Chief Trevor Herrmann
8. Village Manager's Report
 - a. Presentation by Lauterbach & Amen and Motion to Approve Fiscal Year 2023 Annual Audit
 - b. Motion to Approve a Façade Grant for Multiple Businesses at 124-172 S. State St. in the Amount of \$4,282
 - c. Resolution Declaring Intent to Reimburse Expenditures from Process of Bonds
 - d. Resolution Approving a Professional Services Agreement with Engineering Enterprises, Inc. for the Public Works Facility Project in the Amount of \$14,890
 - e. Ordinance Approving a One Percent (1%) Grocery Sales Tax to Replace State Grocery Sales Tax
 - f. Ordinance Amending Sec. 7-1-3-H-4 of the Village of Hampshire Subdivision Ordinance regarding Subdivision Review Deposit Fees
 - g. Motion to Approve 2025 Zoning, Annexation, Subdivision, Site Plan Review Fee & Deposit Schedule
 - h. Resolution Approving a Change Order #1 for Wastewater Treatment Facility Ultraviolet (UV) System Replacement Project in the Amount of \$25,600.86
 - i. Ordinance Proposing an Expansion of Special Service Area #10 White Oaks Pond Subdivision and Setting a Public Hearing Date for July 17, 2025
 - j. Resolution Adopting Garbage Collection Fees
9. Staff Reports
 - a. Building Report
 - b. Engineering Report
 - c. Financial Report

10. Accounts Payable

- a. A Motion to Approve the May 1, 2025, Accounts Payable to Personnel
- b. A Motion to Approve the May 1, 2025, Regular Accounts Payable

11. Village Board Committee Reports

- a. Business Development Commission

ADJOURNMENT, SINE DIE

12. Transition

- a. Administer Oaths of Office
 - i. Village President Michael J. Reid, Jr.
 - ii. Village Trustee Heather Fodor
 - iii. Village Trustee Erin E.D. Jarnebro
 - iv. Village Trustee Laura Pollastrini

13. Roll Call

14. Staff Appointments

- a. Motion to Appoint Vasselli Law as Village Attorney/Counsel
- b. Motion to Appoint Douglas Pann as Chief of Police
- c. Motion to Appoint Karen Stuehler as Village Clerk

15. Administer Oaths of Office

- a. Vasselli Law (James Vasselli) as Village Attorney/Counsel
- b. Douglas Pann as Chief of Police
- c. Karen Stuehler as Village Clerk

16. Committee Appointments

17. New Business

18. Announcements

19. Executive Session

20. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, April 17, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 17, 2025.

2. Roll Call by Village Clerk, Karen Stuehler

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Kelly, Trustee Koth, Trustee Mott, Trustee Robinson.

Absent: Trustee Pollastrini, joined meeting at 7:02 p.m.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons and Tim Paulson from EEI joined remotely.

3. Pledge of Allegiance

President Michael J. Reid Jr. led the Pledge of Allegiance.

4. Public Comments.

None

5. A Motion to Approve the Meeting Minutes for April 3, 2025.

Trustee Robinson moved to approve the Meeting Minutes for April 3, 2025.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: Kelly.

Motion Approved.

6. Appointments

- a. **A Motion to Approve the Appointment of David Pizzolato as Chairman of the Business Development Commission for an Unexpired Term through May 2026.**

Trustee Kelly moved to Approve the Appointment of David Pizzolato as Chairman of the Business Development Commission for an Unexpired Term through May 2026.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- b. **A Motion to Approve the Appointment of Christopher Garcia as Commissioner of the Business Development Commission for an Unexpired Term through May 2026.**

Trustee Koth moved to Approve the Appointment of Christopher Garcia as Commissioner of the Business Development Commission for an Unexpired Term through May 2026.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

7. **Public Hearings**

- a. A Motion to Approve to enter a Public Hearing for Fiscal Year 2025-2026 Budget.

Trustee Kelly moved to Approve to enter a Public Hearing for Fiscal Year 2025-2026 Budget.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Village Finance Director Lori Lyons gave a brief presentation of the Budget for 2025-2026.

President Reid thanked Lori Lyons and the Budget Committee for all their time, dedication and hard work for the budget.

Trustee Kelly as the Chair thanked everyone for their hard work and asked what all of the changes were. Lori Lyons reported to his inquiry.

Trustee Pollastrini wanted it to be on record that the Village Beautification Façade Program has been cut in half and to make a request to amounts given be amended to a lower amount.

- b. A Motion to Close Public Hearing for Fiscal year 2025-2026 Budget.

Trustee Kelly moved to Close Public Hearing for Fiscal year 2025-2026 Budget.

Seconded by Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

8. **Village Manager's Report**

- a. **A Motion to Approve Ordinance 25-11 Approving Fiscal Year 2025-2026 Budget.**

Trustee Koth moved to approve Ordinance 25-11 Approving Fiscal Year 2025-2026 Budget.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **A Motion to Accept Police Pension Municipal Compliance Report.**

Trustee Mott moved to approve Police Pension Municipal Compliance Report.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. **A Motion to Approve Resolution 25-18 Opposing State Legislation to Consolidate Township Government.**

Trustee Koth moved Approve Resolution 25-18 Opposing State Legislation to Consolidate Township Government.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott. Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

d. **A Motion to Approve Ordinance 25-12 Amending Sec. 14-2-6 of the Hampshire Municipal Code regarding Fire Protection Contribution Fees.**

Trustee Pollastrini moved to Approve Ordinance 25-12 Amending Sec. 14-2-6 of the Hampshire Municipal Code regarding Fire Protection Contribution Fees.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- e. **A Motion to Approve Ordinance 25-13 an Intergovernmental Agreement with the Hampshire Township Park District, Hampshire Township, Ella Johnson Memorial Public Library District, and Hampshire Fire Protection District for the Purchase, Operation, and Maintenance of a Community Sign at Henpeck Park.**

Trustee Kelly moved to Approve Ordinance 25-13 an Intergovernmental Agreement with the Hampshire Township Park District, Hampshire Township, Ella Johnson Memorial Public Library District, and Hampshire Fire Protection District for the Purchase, Operation, and Maintenance of a Community Sign at Henpeck Park.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- f. **A Motion to Accept the Low Bid of \$32,095 from Sign-A-Rama for a Community Sign to be Installed at Henpeck Park.**

Trustee Koth moved to Approve the Low Bid of \$32,095 from Sign-A-Rama for a Community Sign to be Installed at Henpeck Park.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- g. **A Motion to Approve Ordinance 25-14 Proposing an Establishment of Special Service Area #32 for the Old Dominion Project and Set a Public Hearing Date for June 26, 2025.**

Trustee Mott moved to Approve Ordinance 25-14 Proposing an Establishment of Special Service Area #32 for the Old Dominion Project and Set a Public Hearing Date for June 26, 2025.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- h. **A Motion to Approve Ordinance 25-15 Proposing an Establishment of Special Service Area #33 for the Road Ranger/McDonald's Project and Set a Public Hearing Date for June 26, 2025.**

Trustee Fodor moved to Approve Ordinance 25-15 Proposing an Establishment of Special Service Area #33 for the Road Ranger/McDonald's Project and Set a Public Hearing Date for June 26, 2025.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- i. **A Motion to Approve Ordinance 25-16 Proposing an Establishment of Special Service Area #34 for Arrowhead Business Park Project and Set a Public Hearing Date for June 26, 2025.**

Trustee Fodor moved to Approve Ordinance 25-16 Proposing an Establishment of Special Service Area #34 for Arrowhead Business Park Project and Set a Public Hearing Date for June 26, 2025.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

9. **Staff Reports**

a. Police Report:

Trustee Kelly inquired about the increase in traffic stops.

Chief Pann responded with an increase in truck enforcement and nicer weather.

Trustee Pollastrini inquired about the mental health calls and if we offer services.

Chief Pann responded that if transport is needed that is done by Hampshire Fire Department. Repeat calls may be referred services from Kane County.

Auto theft increase was due to theft at James Motors.

b. Streets Report:

No discussion.

10. **Accounts Payable**

a. **A Motion to Indefinitely Table April 17, 2025, to table Accounts Payable to Personnel.**

b. Trustee Kelly moved to Indefinitely Table April 17, 2025, to table Accounts Payable to Personnel.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. **A Motion to Approve April 17, 2025, Regular Accounts Payable in the amount of \$427,186.38.**

Trustee Koth moved to Approve April 17, 2025, Regular Accounts Payable in the amount of \$427,186.38.

Seconded by: Trustee Kelly.

Roll Call Vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

11. Village Board Committee Reports

a. Business Development Commission.

Trustee Kelly Congratulated David Pizzolato as Chairman to the BDC and Christopher Garcia as Commissioner to the BDC.

Trustee Kelly also reported the following, stating there is one more spot available on the BDC,

There will be a meeting on Wednesday, May 14 at 6:30 p.m. at Village Hall.

Also, the BDC wants to being more proactive for businesses along Route 72.

Trustee Kelly thanked Mo Khan, for all his work.

And, shared that there is still interest for the Façade Grant program. Trustee Kelly informed the board that several businesses are working together for an application that has been submitted. It is always great to have businesses working together and caring about the looks of downtown Hampshire.

12. New Business

Trustee Koth inquired about an update to the pump for well 12.

President Reid asked Tim Paulsen from EEI to get an update to provide to Village manager, Jay Hedges who will then share with the Board.

13. Announcement

President Reid thanked Chief Herrmann and Chief Pann for hosting a Coffee with the Chiefs. Much information was shared for all the programs they both have to offer.

Also, thank you to Bill Swalwell and the staff for the new photos hanging in the Village Board Room. They look great!

14. Executive Session

None.

15. **Adjournment**

Trustee Kelly moved to adjourn at 8:18 p.m.

Seconded by: Trustee Robinson.

All Call Vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None

Motion Approved.



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on May 1, 2025
RE: Approving a Façade Grant for Multiple Businesses at 124-172 S. State St. in the Amount of \$4,282

Background: The Village offers a Façade Improvement Grant program for businesses in the Downtown area that seek to renovate and refresh the building's street facing façade. For Fiscal Year 2026, \$50,000 in potential grants was budgeted.

Analysis: At the April 9, 2025 Business Development Commission meeting, the BDC considered a grant application from Embassy Builders for the replacement of concrete finials on the roof of multiple businesses located at 124 through 172 S. State St. The BDC reviewed and considered the proposed façade grant application and recommended rewarding the grant at a 75% reimbursement level. It should be noted that since the April 9, 2025 BDC meeting, the cost of the project increased by \$500 for shipping and crating costs of the concrete finials to ship from the supplier to Hampshire. The requested grant amount includes this increased cost of \$500.

Business	Address	Project Description	Project Amount	75% Award Amount
Multiple Businesses	124-172 S. State St.	Concrete Roof Finials	\$5,710	\$4,282

Recommendation: For the Village Board to consider and award a Façade Improvement Grant.

Attachments:

1. Multiple Businesses – Façade Grant Application



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 • www.hampshireil.org

FAÇADE IMPROVEMENT PROGRAM APPLICATION

Collective facade work

Applicant Information:

Name: Embassy Const., Inc. Phone: 847-683-7141
Address: PO Box 760, Hampshire IL 60140 Email: lori@embassybuild.com

Property Owner Information (if different from applicant): (collectively)

(4) Name: Copper Barrel, Hampshire Scrap, Drymiller + Kray, Peterson Fuels
Address: Drymiller + Kray Email: lori@embassybuild.com

Property Information : encompassing 4 business owners collectively

Business Name: 90 Copper Barrel, etc Total Eligible

Expenses: \$5210.00

Address: 172 - 124 S. State St. Parcel Identification

Number: 012149015 above all 4 exterior facades
clo : State + Oak, LLC

Proposed Improvements (Check all that apply):

- | | |
|--|---|
| ☐ Brick Cleaning | ☒ Original architectural features repair and replacement <u>7 concrete/stone exterior finials</u> |
| ☐ Awnings | ☐ Exterior doors |
| ☐ Tuck Pointing | ☐ Windows and window frames |
| ☐ Exterior Lighting | ☐ Shutters |
| ☐ Painting | ☐ Stairs, porches, railings |
| ☐ Streetscape elements | ☐ Roof |
| ☐ Wall facade repair or improvement | ☐ Exterior improvements for ADA |
| ☐ Landscaping | ☐ Other: |

75% Award
\$4282.00

4/25/25	
INSTALLATION LABOR 3055.00	REVISED AWARD Recommendation: 3555.00
Finial MATERIAL 2155.00	2155.00 REVISED
TOTAL COST → 5210.00	\$ 5710.00 TOTAL COST
- < 3907.50 >	\$ 4282.00 AT 75%
Net Cost \$325.63 / EACH PROPERTY OWNER	1428.00 ÷ 4 = 357.00 EACH

Description of proposed work:

Furnish & install (7) Seven stone finials
to the upper exterior facade of 4 business.
172, 148, 140, & 124 S. State St, Hampshire
(custom finial casing -molding to replicate
existing).

Acknowledgement:

I agree to comply with the guidelines and standards of the Village of Hampshire facade
Improvement Assistance Program and I understand that this is a voluntary program under which
the village has the right to approve or deny any project or proposal or portions thereof.

[Redacted Signature]

Applicant Signature

7.24.24

Date

LOZEL A WARD - Embassy Construction, Inc.

Print Name

If the applicant is other than the owner, the owner must complete the following:

I certify that I am the owner of the property located at 172 State St, Hampshire
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of
Hampshire Facade Improvement Program and undertake the approved improvements.

[Redacted Signature]

Signature

7.24.24

Date

Randall G. Stevenson

Print Name

BRANDON ROBERTS - HAMP Social

LES PETERSEN - PETERSEN FURS

ED REISER - DRYMILKS



DATE: April 24, 2025

JOB NAME: Village of Hampshire:
Façade Improvement Program

DATE OF PLAN'S:
in house plan

JOB LOCATION:
Collective Façade Work: (4) business
124, 140, 148, 172 S. State Street, Hampshire, IL 60140

CONSTRUCTION COST ESTIMATE:

SCOPE OF WORK: Furnish and install seven (7) stone finials to the upper exterior façade of 4 State Street businesses. (custom finial casing moldings to replicate existing) Copper Barrel, Hampshire Social, Drymiller and Kray and Peterson Fuels – encompassing 4 business owners collectively per application submitted 7-24-2024.

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: Three Thousand Five Hundred Fifty Five Dollars and 00/100——(\$3,555.00) (includes shipping costs)

Payout Structure: Balance due upon completion. All final waivers to be provided at time of completion.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanship manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction. All work based on prevailing wages.

Authorized
Signature

Note: this proposal may be withdrawn by
~~us if not~~ accepted within 5 days.

Embassy Construction, Inc. Randall G. Stevenson, President

ACCEPTANCE OF PROPOSAL :

The above prices, Specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Signature: _____

Date of Acceptance: _____

P.O. Box 760, Hampshire, IL. 60140
(847) 683-7141 (847) 683-7142 (F)
lori@embassybuild.com



Classic Rock Face Block
1623 S Indiana Ave.
Auburn IN 46706 US

BILL TO
Bill Swalwell

SHIP TO

ESTIMATE

DATE	DUE	ESTIMATE #
5/6/2024	5/6/2024	2047

DESCRIPTION	QTY	RATE	AMOUNT
Custom Order custom mold fee	1.00	1,250.00	1,250.00
Custom Order custom finial casting	7.00	125.00	875.00
PC Pallet Cost/ packaging	1.00	30.00	30.00

Deposit IS
Full Payment

CUSTOMER to provide

REBAR

2155.00

÷ 4 owners

\$538.75 / owner

Net Cost \$134.68 / EA

TOTAL

2,155.00

7

Mold Fabrication \$ 1200

7 x \$ 125⁰⁰ EACH = \$ 875⁰⁰

1200
+ 875

\$ 2075⁰⁰

\$ 2155

	# OF FINIALS	Mold FABRICATION	FINIALS	INSTALLATIONS
Copper BARREL	2			
DREY MILLER'S	2			
PETERSENS	2			
HAMP SOCIAL	1			
<u>7 TOTAL</u>				

INSTALLATION COSTS \$

Swalwell, William

From: Bill Swalwell <billswal83@gmail.com>
Sent: Monday, May 6, 2024 10:08 PM
To: Swalwell, William
Subject: Fwd: Hampshire building facade finial
Attachments: Swalwell estimate.pdf

----- Forwarded message -----

From: **Jennifer Temple** <jennifer@classicrockfaceblock.com>
Date: Mon, May 6, 2024 at 2:50 PM
Subject: RE: Hampshire building facade finial
To: Bill Swalwell <billswal83@gmail.com>

Hi Bill,

Thank you for providing all the pictures and sizes of the finial. I have attached you estimate for 7 finials and the mold fee. As discussed we will need you to send us the intact finial, to make a mold. Lead times for molds are 6-8 weeks, with additional time to pour the castings once that mold is complete. Please let me know if you have any questions.

Have a great day!

Jennifer Temple

Office/Sales Manager

Classic Rock Face Block

Cell: 260-668-5011

Office: 260-755-1056

Toll Free: 888-960-8302

Email: jennifer@classicrockfaceblock.com

Web: classicrockfaceblock.com

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 1, 2025 Village Board Meeting

RE: Resolution Declaring Intent to Reimburse Certain Expenditures from the Proceeds of Bond Sales

Background. As part of the 2026 budget, the Village Board approved the construction of a new public works facility, which was to be initially financed with interim bank loan proceeds and ultimately with proceeds of bond sales.

Analysis. The Internal Revenue Service (IRS) has issued Treasury Regulation 1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditure will not be deemed spent unless certain requirements are met. The attached resolution states that the Village reasonably expects to reimburse the expenditure made for this capital project from the proceeds of bonds in an amount not to exceed the principal amount of \$15,000,000.00. Separate board action is required to call for the sale of the bonds and subsequent award of the sale to the successful bidder, and additional action will be required to approve the interim bank financing.

Recommendation. Staff recommends adoption of the attached resolution Declaring intent to reimburse expenses from proceeds of bonds.

MINUTES of a regular public meeting of the President and Board of Trustees of the Village of Hampshire, Kane and McHenry Counties, Illinois, held at the Village Hall, Board Room, 234 South State Street, Hampshire, Illinois 60140 in said Village at 7:00 o'clock p.m. on the 1st day of May, 2025.

* * *

The meeting was called to order by the Village President, and upon the roll being called by the Village Clerk, the following Trustees answered present: _____

The following Trustees were absent: _____

The Village President announced that in connection with the Village’s intended issuance of bonds pursuant to the Local Government Debt Reform Act on a tax-exempt basis to finance the construction and equipping of a public works building that will accommodate equipment and personnel of the Street Division, it was necessary for the Village to declare its intention to use proceeds of such bonds to reimburse certain expenditures incurred by the Village prior to the issuance of such bonds in connection with the construction and equipping of such public works building.

Whereupon the Village Clerk presented and read in full a resolution as follows:

RESOLUTION NO. 25-__

RESOLUTION declaring the intent of the Village of Hampshire, Kane and McHenry Counties, Illinois to reimburse certain expenditures for governmental purposes from the proceeds of its General Obligation Bonds (Alternate Revenue Source).

* * *

WHEREAS,), the Village of Hampshire, Kane and McHenry Counties, Illinois (the “**Village**”), is a duly organized and validly existing municipality and unit of local government of the State of Illinois the “**State**”), and is operating under and pursuant to the provisions of the the Illinois Municipal Code of the State of Illinois, 65 ILCS 5/1-1-1, et seq., as amended (the “**Municipal Code**”), and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act, 30 ILCS 350/1, et seq., as amended (the “**Debt Reform Act**”); and

WHEREAS, the President and Board of Trustees of the Village (the “**Board**”) have heretofore determined and do hereby determine that it is necessary and in the best interests of the public health, safety and welfare of the Village to undertake certain purchases, public works and improvements, including, but not limited to, the construction and equipping of a public works building that will accommodate equipment and personnel of the Street Division of the Village (the “**Project**”); and

WHEREAS, the total estimated costs of the Project are not more than \$15,000,000; and

WHEREAS, there are insufficient funds of the Village on hand and lawfully available to pay all costs of the Project; and

WHEREAS, the Village intends to pay or reimburse itself for the costs of the Project by borrowing money and issuing bonds in amount not to exceed \$15,000,000 pursuant to the provisions of the Debt Reform Act (the “**Bonds**”); and

WHEREAS, it is intended that the interest on the Bonds will be excluded from gross income for federal income tax purposes; and

WHEREAS, it is intended that this resolution shall constitute a declaration of intent to reimburse certain eligible expenditures for the Project made prior to the issuance of the Bonds (“**Eligible Project Costs**”) from the proceeds of the Bonds (if and when issued) within the meaning of Section 1.150-2 of the Treasury Regulations promulgated under the Internal Revenue Code of 1986, as amended (the “**Treasury Regulations**”); now, therefore:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the President and Board of Trustees of the Village of Hampshire, Kane and McHenry Counties, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. The Village intends to issue the Bonds and use all or a portion of the proceeds thereof (“**Bond Proceeds**”) for the purpose of financing all or a portion of the Project costs, including costs incurred in connection with the issuance of the Bonds and funding certain reserves, if required, subject to further approval by the Board. The maximum principal amount of Bonds which the Village intends to issue for the Project will not exceed \$15,000,000.

Section 3. Certain Eligible Project Costs will be incurred by the Village in connection with the Project prior to the issuance of the Bonds. The Village reasonably expects to reimburse such Eligible Project Costs with Bond Proceeds.

Section 4. The Eligible Project Costs to be reimbursed with Bond Proceeds will be paid initially from funds of the Village and lawfully available or from the proceeds of financing obtained by the Village other than Bond proceeds.

Section 5. This ordinance is consistent with the budgetary and financial circumstances of the Village. No funds from sources other than Bond Proceeds are, or are reasonably expected to be, reserved, allocated on a long-term basis or otherwise set aside by the Village for the Project for costs to be paid from Bond Proceeds.

Section 6. This ordinance constitutes a declaration of official intent under Section 1.150-2 of the Treasury Regulations.

Section 7. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 8. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

ADOPTED May 1, 2025

Village President

Attest:

Village Clerk

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented and read by the Village Clerk be adopted.

After a full discussion thereof, the Village President directed that the roll be called for a vote upon the motion to adopt said resolution as read.

Upon the roll being called, the following Trustees voted **AYE**: _____

NAY: _____ None _____

Whereupon the Village President declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Village Clerk to record the same in the records of the President and Board of Trustees of the Village of Hampshire, Kane and McHenry Counties, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF KANE)
AND MCHENRY)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois (the “**Village**”), and as such official I am the keeper of the records and files of the Village and the President and Board of Trustees thereof (the “**Corporate Authorities**”).

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Corporate Authorities held on the 1st day of May, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION declaring the intent of the Village of Hampshire, Kane and McHenry Counties, Illinois to reimburse certain expenditures for governmental purposes from the proceeds of its General Obligation Bonds (Alternate Revenue Source)

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Corporate Authorities at least forty-eight (48) hours in advance of the holding of said meeting, that said agenda contained a specific item or reference to the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Illinois Municipal Code, as amended, and that the Corporate Authorities has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Corporate Authorities in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Village, this 1st day of May, 2025.

Village Clerk

[SEAL]



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

MEMO

To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: April 24, 2025

**Re: *Public Works Facility – Plan Review and Construction Observation
Agenda Supplement***

Background

The Village has asked EEI to provide plan review and construction observation services for the new Public Works Facility to ensure compliance with Village ordinances and requirements. The services are consistent with development review services EEI provides for single lot commercial developments.

The review services include review of the engineering plans and stormwater permit application for compliance with Village ordinances. The construction observation services include required inspections and testing for Village water main, sanitary sewer, and storm sewer utilities. At the end of the project EEI will review Record Drawings and provide a punch list inspection for the site improvements. We have prepared the attached Professional Services Agreement (PSA) in the amount of \$14,890.00.

**Agreement for Professional Services
Public Works Facility – Review and Construction Observation
Village of Hampshire, Kane County, IL**

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to complete the necessary investigations, plan and permit review, and construction observation engineering services to the Village as indicated on the included Attachment B. All Engineering will be in accordance with all Village and Illinois Department of Transportation requirements.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Engineer shall receive as compensation for all work and services to be performed herein an amount based on the Estimated Level of Effort and Associated Cost included in Attachment C. Engineering Services will be paid for Hourly with an estimated amount of \$14,890. The hourly rates for this project are shown in Attachment D. All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party.



Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractor's consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of



the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: x United States Citizen Resident Alien Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization (IRC 501(a) only) x Corporation Not for Profit Corporation Trust or Estate Medical and Health Care Services Provider Corp.



I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied).

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Terms and Conditions

Attachment B: Scope of Services

Attachment C: Estimated Level of Effort and Associated Cost

Attachment D: 2023 Standard Schedule of Charges



L. Notices:

All notices required to be given under the terms of this agreement shall be given mail addressed to the parties as follows:

For the Village:

Village Manager and Village Clerk
Village of Hampshire
234 S. State Street
P.O. Box 457
Hampshire, IL 60140

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this ____ day of _____, 2025.

Village of Hampshire:

Jay Hedges
Village Manager

Karen Stuehler
Village Clerk

Engineering Enterprises, Inc.:

Bradley P. Sanderson, P.E.
Chief Operating Officer/President

Timothy N. Paulson, P.E., CFM
Senior Project Manager



STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the Scope of Work differs from the Standard Terms and Conditions, the Scope of Work document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.



Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. EEI makes no warranty, express or implied, as to its professional services rendered.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.



**Public Works Facility
Village of Hampshire, IL
Professional Services Agreement – Review and Construction Observation**

Attachment B – Scope of Services

The Village of Hampshire is requesting Plan Review and Construction Observation Engineering services for the Public Works Facility project in order to ensure compliance with Village Ordinances and requirements.

In order to successfully complete this project, various items will need to be addressed during the course of the project. Our proposed scope of services will include the following:

2.1 Project Management and Administration

- Project Management and Coordination

2.2 Engineering Plan Review

- Review Engineering Plans in accordance with Village Ordinances and requirements
- Issue review comments as necessary
- Review resubmittals as necessary

2.3 Stormwater Permit Review

- Review Stormwater Permit Application and Report
- Issue review comments as necessary
- Review resubmittals as necessary

3.1 Project Management and Administration

- Project Management and Coordination

3.2 Construction Observation – Underground (Water, Sanitary, Storm)

- Construction Observation for Village Utilities – Water Main, Sanitary Sewer, Storm Sewer
- Prepare Field Reports
- Witness required Water Main Testing, Chlorination, and Sampling and coordinate submittal of Operating Permit to IEPA
- Witness required sanitary sewer testing
- Communicate and coordinate with Contractor and Village Staff regarding any deficiencies in work

3.3 Record Drawing Review

- Review Record Drawing Submittal
- Issue review comments as necessary
- Review resubmittals as necessary
- Update Village Utility Atlas Maps

3.4 Final Site Punch List Inspection

- Complete Punch List inspection for site improvements at completion of project
- Issue Punch List letter
- Reinspection of Punch List items as necessary



Exclusions:

- No Construction Management Services

The above scope of services for the project summarizes the work items to be completed for this contract. Additional work items requested by the Village beyond what is defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



ATTACHMENT C: ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST PROFESSIONAL ENGINEERING SERVICES

CLIENT		
VILLAGE OF HAMPSHIRE		
PROJECT TITLE	DATE	PREPARED BY
HAMPSHIRE PUBLIC WORKS FACILITY REVIEW AND CONSTRUCTION OBSERVATION	4/15/2025	TNP

TASK NO.	WORK ITEM ¹	ROLE	PRINCIPAL	SENIOR PM	SENIOR PE II	SENIOR TECH I	CAD	ADMIN	HOURS	COST
		RATE	\$239	\$231	\$196	\$159	\$159	\$70		
REVIEW ENGINEERING										
2.1	Project Management and Administration			1					1	\$ 231
2.2	Engineering Plan Review			6					6	\$ 1,386
2.3	Stormwater Permit Review			8					8	\$ 1,848
Design Engineering Subtotal:			-	15	-	-	-	-	15	\$ 3,465
CONSTRUCTION ENGINEERING										
3.1	Project Management and Administration			1					1	\$ 231
3.2	Construction Observation - Underground (Water, Sanitary, Storm)			8		40			48	\$ 8,208
3.3	Record Drawing Review			1	4		2		7	\$ 1,333
3.4	Final Site Punch List Inspection			1		8			9	\$ 1,503
									-	\$ -
Construction Engineering Subtotal:			-	11	4	48	2	-	65	\$ 11,275
PROJECT TOTAL:										
			-	26	4	48	2	-	80	14,740

Notes:

1. See Exclusions on Attachment B - Scope of Services

DIRECT EXPENSES

Printing/Scanning =
Mileage = \$ 150

DIRECT EXPENSES = \$ 150

LABOR SUMMARY

EEI Labor Expenses = \$ 14,740
TOTAL LABOR EXPENSES \$ 14,740

TOTAL COSTS \$ 14,890





Engineering Enterprises, Inc.

STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2023

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$244.00
Principal	E-3	\$239.00
Senior Project Manager	E-2	\$231.00
Project Manager	E-1	\$208.00
Senior Project Engineer/Surveyor II	P-6	\$196.00
Senior Project Engineer/Surveyor I	P-5	\$182.00
Project Engineer/Surveyor	P-4	\$165.00
Senior Engineer/Surveyor	P-3	\$152.00
Engineer/Surveyor	P-2	\$138.00
Associate Engineer/Surveyor	P-1	\$124.00
Senior Project Technician II	T-6	\$170.00
Senior Project Technician I	T-5	\$159.00
Project Technician	T-4	\$149.00
Senior Technician	T-3	\$138.00
Technician	T-2	\$124.00
Associate Technician	T-1	\$109.00
GIS Technician II	G-2	\$125.00
GIS Technician I	G-1	\$112.00
Engineering/Land Surveying Intern	I-1	\$ 79.00
Executive Administrative Assistant	A-4	\$ 75.00
Administrative Assistant	A-3	\$ 70.00

VEHICLES. REPROGRAPHICS, DIRECT COSTS, DRONE AND EXPERT TESTIMONY

Vehicle for Construction Observation		\$ 15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$ 220.00
Expert Testimony		\$ 276.00

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 25 - _____

A RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERING ENTERPRISES, INC. AND THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY, STATE OF ILLINOIS
(Village of Hampshire Public Works Facility Plan Review & Construction Observation)

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized under the Illinois Municipal Code (65 ILCS 5/1-1-1, et se.); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village and protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, pursuant to Section 2-3-8 of the Illinois Municipal Code (65 ILCS 5/2-3-8) the Village may contract and be contracted with; and

WHEREAS, the Village is constructing a new Public Works Facility (the “Project”); and

WHEREAS, the Village has requested Engineering Enterprises, Inc. to provide plan review and construction observation services in connection with the Project (the “Services”) in accordance with the terms of a professional services agreement (the “Agreement”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Local Government Professional Services Selection Act (the “Act”) (50 ILCS 510/0.01, et seq.) allows the Village to negotiate and enter into contracts for engineering services on the basis of demonstrated competence and qualifications for the type of services required and at fair and reasonable compensation; and

WHEREAS, the Village and Engineering Enterprises, Inc. have a satisfactory relationship for engineering services; and

VILLAGE OF HAMPSHIRE

WHEREAS, to the extent applicable, the Village may and does waive Sections 4, 5, and 6 of the Act as the cost of the Services is expected to be less than Forty Thousand and No/100 U.S. Dollars (\$40,000.00); and

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve an agreement with terms substantially the same as the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as shall be approved by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village is authorized to allocate, spend and/or receive all necessary funds to fulfill the requirements of the Agreement and this Resolution.

SECTION 3. The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

VILLAGE OF HAMPSHIRE

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval or as otherwise provided by law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

VILLAGE OF HAMPSHIRE

ADOPTED THIS ____ DAY OF _____, 2025.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS ____ DAY OF _____, 2025.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 1, 2025 Village Board Meeting

RE: Ordinance Adopting a Municipal Grocery Tax

Background. Illinois Public Act 103-0781 provides that the Illinois grocery tax of 1%, which is currently levied by the State and distributed to local governments, is scheduled to be eliminated effective January 1, 2026 and provides municipalities the authority to enact a replacement local sales tax on grocery items. The grocer's tax in Illinois refers to the 1% sales tax on groceries that has been in place since the 1990 sales tax return.

Analysis. As of February 2025, and according to the Illinois Policy Institute, over 45 municipalities throughout the State have already passed an Ordinance to impose a local grocery tax to replace the state tax. The survey following this agenda supplement was taken in January 2025 during the budget process and was updated for Marengo, whose council approved the grocery tax in late February. By enacting this tax, consumers will see no difference as they are already paying the 1% state grocery tax. This local tax is simply replacing the state tax. Hampshire will continue to use this revenue to fund essential services such as police, public works and infrastructure projects. Enacting this tax now and submitting it to the Illinois Department of Revenue who will administer and collect the municipal grocery tax on behalf of municipalities will provide a streamlined process for retailers. If this ordinance is passed and submitted to the state by October 1, 2025, it will take effect on January 1, 2026.

Recommendation. Staff recommends adoption of the attached ordinance adopting a municipal grocery retailers' occupation tax and a municipal grocery service occupation tax.

Grocery Tax Survey

January 2025

Municipality	Passed	Proposing	Undecided	No	Not Affected
Alton		X			
Antioch		X - 1% NHRST			
Batavia		X			
Beach Park				X	
Carrollton		X			
Channahon		X			
Clinton	X				
Deer Park	X				
Dixon	X				
Elburn	X				
Genoa		X			
Genoa		X			
Gilberts		X			
Glencoe		X			
Hampshire		X			
Hawthorn Woods	X				
Highland Park		X			
Hoffman Estates	X				
Jerome	X				
Johnsburg		X			
Johnston City	X				
Kingston				X	
Lake Bluff		X			
Lake Forest		X			
Libertyville			X		
Lincolnshire		X			
Mahomet		X			
Maple Park					X
Marengo	X				
Minooka	X				
Niles		X			
North Aurora		X			
Olney	X				
Oswego				X	
Quincy		X			
Rock Island		X			
Southern View	X				
Spring Grove	X				
St. Charles		X			
Sterling	X				
Vernon Hills		X			
Warren	X				
Winnebago		X			

ORDINANCE 25-XX

AN ORDINANCE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF HAMPSHIRE

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and,

WHEREAS, the Village of Hampshire (Village) is a non-home rule Illinois municipality pursuant to the Constitution of the State of Illinois of 1970, as amended; and,

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) provides that, beginning on January 1, 2026, all Illinois municipalities may impose a tax "upon all persons engaged in the business of selling groceries at retail in the municipality" (the "Municipal Grocery Tax") (65 ILCS 5/8-11-24); and,

WHEREAS, the Municipal Grocery Retailers' Occupation Tax may be imposed "at the rate of 1% of the gross receipts from these sales" (65 ILCS 5/8-11-24); and,

WHEREAS, any Municipal Grocery Retailers' Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) requires any municipality imposing a Municipal Grocery Retailers' Occupation Tax under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24) to also impose a Service Occupation Tax at the same rate, "upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries" as "an incident to a sale of service" (the "Municipal Grocery Service Occupation Tax") (65 ILCS 5/8-11-24); and,

WHEREAS, any Municipal Grocery Service Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue; and,

WHEREAS, the President and Board of Trustees of the Village believe that it is appropriate, necessary and in the best interests of the Village and its residents, that the Village levy a Municipal Grocery Retailers' Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

WHEREAS, the President and Board of Trustees of the Village that it is appropriate, necessary and in the best interests of the Village and its residents, that the Village levy a Municipal Grocery Service Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24); and,

NOW, THEREFORE, be it ordained, by the President and Board of Trustees of the Village of Hampshire (Village as follows:

Section 1. Incorporation of Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Municipal Grocery Retailers' Occupation Tax Imposed. A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

Section 3. Municipal Grocery Service Occupation Tax. A tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service. The rate of this tax shall be the same rate identified in Section 2, above. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

Section 4. Illinois Department of Revenue to Administer Both Taxes. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Illinois Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

Section 5. Clerk to file Ordinance with Illinois Department of Revenue. As required under Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24), the Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before October 1, 2025.

Section 6. Effective Date. The taxes imposed by this Ordinance shall take effect on the later of: (i) January 1, 2026; (ii) the first day of July next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding April 1st; or, (iii) the first day of January next following the adoption and filing of this Ordinance with the Department of Revenue, if filed on or before the preceding October 1st.

Section 7. Repeal of Conflicting Provisions. All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 8. Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 9. Headings/Captions. The headings/captions identifying the various sections and subsections of this Ordinance are for reference only and do not define, modify, expand or limit any of the terms or provisions of the Ordinance.

Section 10. Publication. The Village Clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

PASSED THIS 1st day of May, 2025.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED THIS 1st day of May, 2025.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on May 1, 2025
RE: Ordinance Amending Sec. 7-1-3-H-4 of the Subdivision Ordinance regarding Review Deposit Fees

Background: Sec. 7-1-3-H-4 of the Village of Hampshire Subdivision Ordinance established review deposit fees that must be paid to the Village to cover expenses incurred for engineering and legal review of proposed subdivisions/developments.

Analysis: Village staff have reviewed the rates the Village are charged for engineering and legal review for proposed subdivisions/developments and believes that the deposit amounts should be increased to both cover the expenses incurred by the Village and give developers a better idea of these costs. Similar to the building permit fees, Village staff is recommending removing the exact fee/deposit amounts from the Ordinance and establishing a fee/deposit schedule that is reviewed and approved by the Village Board annually.

The following tables provides the current and proposed annexation, subdivision, and site plan review deposit fees:

Annexation Review Deposit Fee Schedule	Current	Proposed
One (1) Acre or any fraction thereof	\$2,000	\$4,000
In excess of one (1) acre but not over ten (10) acres	\$3,000	\$6,000
In excess of ten (10) acres but not over twenty-five (25) acres	\$5,000	\$10,000
In excess of twenty-five (25) acres	\$10,000	\$20,000

Subdivision Review Deposit Fee Schedule	Current	Proposed
Up to twenty-five (25) acres	\$10,000	\$20,000
Twenty-six (26) acres to one hundred (100) acres	\$15,000	\$30,000
One hundred one (101) acres to two hundred (200) acres	\$25,000	\$50,000
Two hundred one (201) acres to four hundred (400) acres	\$40,000	\$80,000
Four hundred one (401) acres and more	\$50,000	\$100,000

Site Plan Review Deposit Fee Schedule	Current	Proposed
One (1) Acre or any fraction thereof	\$2,000	\$4,000
In excess of one (1) acre but not over ten (10) acres	\$3,000	\$6,000
In excess of ten (10) acres but not over twenty-five (25) acres	\$5,000	\$10,000
In excess of twenty-five (25) acres	\$10,000	\$20,000

The zoning relief, annexation base, preliminary plat of subdivision, and final plat of subdivision fees are not proposed to change.

Recommendations:

1. For the Village Board to approve an Ordinance Amending Sec. 7-1-3-H-4 of the Subdivision Ordinance regarding Review Deposit Fees.
2. For the Village Board to approve the 2025 Zoning, Annexation, Subdivision, Site Plan Review Fee & Deposit Schedule

Attachments:

1. Sec. 7-1-3-H-4 Red-Line Text Amendments
2. 2025 Zoning, Annexation, Subdivision, Site Plan Review Fee & Deposit Schedule

Sec. 7-1-3-H-4

The amount of initial deposit, and minimum balance at which it shall be required to replenish such account ~~shall be set from time-to-time by the village board of trustees., shall be the following:~~

Aeres	Initial Escrow Account	Minimum Balance
1-25	\$10,000.00	\$5,000.00
26-100	15,000.00	5,000.00
101-200	25,000.00	5,000.00
201-400	40,000.00	10,000.00
401+	50,000.00	10,000.00



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
www.hampshireil.org ▪ (847) 683-2181

**ZONING, ANNEXATION, SUBDIVISION, SITE PLAN REVIEW FEE & DEPOSIT
SCHEDULE**

ZONING RELIEF	
Variance	\$500
Appeal of a Decision of the Zoning Administrator	\$500
Rezoning/Zoning Amendment	\$300
Special Use Permit	\$500 + \$50 per acre (Min. \$1,000)

ANNEXATION	
Base Fee	\$2,000 + \$100 per acre
Review Deposit Schedule	
1. One (1) Acre or any fraction thereof	\$4,000
2. In excess of one (1) acre but not over ten (10) acres	\$6,000
3. In excess of ten (10) acres but not over twenty-five (25) acres	\$10,000
4. In excess of twenty-five (25) acres	\$20,000

SUBDIVISION	
Preliminary Plat of Subdivision	\$1,000
Final Plat of Subdivision	\$1,000
Review Deposit Schedule	
1. Up to twenty-five (25) acres	\$20,000
2. Twenty-six (26) to one hundred (100) acres	\$30,000
3. One hundred one (101) acres to two hundred (200) acres	\$50,000
4. Two hundred one (201) acres to four hundred (400) acres	\$80,000
5. Four hundred one (401) acres and more	\$100,000

SITE PLAN REVIEW	
Review Deposit Schedule	
1. One (1) Acre or any fraction thereof	\$4,000
2. In excess of one (1) acre but not over ten (10) acres	\$6,000
3. In excess of ten (10) acres but not over twenty-five (25) acres	\$10,000
4. In excess of twenty-five (25) acres	\$20,000

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 7-1-3 OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING SUBDIVISION FEES REQUIRED BY THE
VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2025

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2025

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING SECTION 7-1-3 OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING SUBDIVISION FEES REQUIRED BY THE
VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village and protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, Chapter 7 of the Municipal Code of Hampshire of 1985 (the “Village Code”) sets forth the regulations regarding subdivisions within the Village; and

WHEREAS, to ensure that the Village can recoup the expenses it incurs in connection with reviewing and approving subdivisions, the Corporate Authorities find that it is advisable, necessary and in the best interests of the Village and its residents to amend the Village Code as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending the language of Subsection 7-1-3H.4 as set forth below (additions underlined; deletions ~~stricken~~):

7-1-3: GENERAL REGULATIONS:

H. Deposit For Reimbursement Of Fees And Costs 1 : Any person who shall file an application for subdivision of any land in the village shall deposit with the village finance director a sum in accordance with the amount set by the board of trustees ~~schedule set forth herein~~, which sum shall be utilized by the village for reimbursement of fees and costs incurred by the village for review and evaluation of said application, including, but not limited to, legal, engineering, planning, and other consultant services.

4. The amount of initial deposit, and minimum balance at which it shall be required to replenish such account, shall be set from time to time by the board of trustees. ~~the following:~~

Aeres	Initial Escrow Amount	Minimum Balance
1-25	\$10,000.00	\$ 5,000.00
26-100	15,000.00	5,000.00
101-200	25,000.00	5,000.00
201-400	40,000.00	10,000.00
401+	50,000.00	10,000.00

Notes

1 1. Developer escrow accounts shall be put into effect with all pending and all new matters as of September 1, 2004.

SECTION 3. That the officers, employees, and agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendment contemplated by this Ordinance.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or

regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. In the event of any conflict between the terms of this Ordinance and the terms of the Village Code, or any other code, ordinance or regulation of the Village, the terms of this Ordinance shall control and prevail in all instances.

SECTION 7. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 8. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 9. This Ordinance shall be in full force and effect ten (10) days after passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS ____ DAY OF _____, 2025.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS _____ DAY OF _____, 2025.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AMENDING SECTION 7-1-3 OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING SUBDIVISION FEES REQUIRED BY THE
VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS**

I certify that on _____, 2025, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2025.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2025 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2025.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO:	President Reid; Board of Trustees
FROM:	Mo Khan, Assistant Village Manager for Development
FOR:	Village Board Meeting on May 1, 2025
RE:	Resolution Authorizing and Approving Change Order #1 to the Contract Awarded to Boller Construction Company for Wastewater Treatment Plant Ultraviolet (UV) System Replacement

Background: The Village Board approved Res. 24-48 in December 2024, which awarded the contract for the wastewater treatment plant ultraviolet system replacement to Boller Construction Company in the amount of \$596,230. Work on the project has been progressing since the contract was awarded. Due to collaboration between the electrical contractor and the Village Engineer, cost savings have been realized.

Analysis: The Village Engineer, EEI, has submitted Change Order #1 to the contract, which will reduce the overall contract from \$596,320 to \$570,962.14, a reduction of \$25,000.86. Details on the reasoning are included in the change order attached to this agenda supplement.

Recommendation: For the Village Board to approve the attached Resolution Authorizing and Approving Change Order #1 for the Wastewater Treatment Plant Ultraviolet (UV) System Replacement Project.

Attachments:

1. Change Order #1 - WWTP UV System Replacement Project

CHANGE ORDER

Order No. 1

Date: April 17, 2025

Agreement Date: January 1, 2025

NAME OF PROJECT: Hampshire WWTF – UV System Replacement

OWNER: Village of Hampshire

CONTRACTOR: Boller Construction Company, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Placement of the new transformer inside the Chemical Building and use of a NEMA 3R Panelboard at the UV Structure, thereby removing the large enclosure at the UV Structure from the project scope. (Credit of \$14,387.00)
2. Deletion of new 2" conduits across the access road from the Chemical Building to the UV Structure, thereby removing trenching, conduit installation, and pavement restoration from the project scope. (Credit of \$11,213.86)

Justification:

1. The specified transformer's fabrication and delivery time would have resulted in the project extending past the date of final completion, putting the Village in violation of its NPDES permit. The Electrical Contractor and Engineer were able to collaborate and find an acceptable solution by segregating the electrical gear from the panelboard and installing it in separate pieces.
2. Existing buried electrical conduits were found between the Chemical Building and UV Structure and determined to be adequate for reuse.

Change of CONTRACT PRICE:

Original CONTRACT PRICE: \$ 596,293.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S) \$ 0.00

The CONTRACT PRICE due to this CHANGE ORDER will be ~~(increased)~~ (decreased) by: \$ 25,600.86

The new CONTRACT PRICE including this CHANGE ORDER will be \$ 570,692.14

CHANGE ORDER

Page 2

Change to CONTRACT TIME:

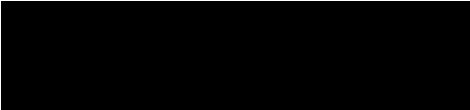
The CONTRACT TIME will be (increased) (decreased) by 0 calendar days.

The date for substantial completion of all work will be April 15, 2025 (Date.)

The date for final completion of all work will be April 30, 2025 (Date.)

Approvals Required:

To be effective this order must be approved by the agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Requested by: _____  oller Construction Company, Inc.

Recommended by: _____ Engineering Enterprises, Inc.

Accepted by: _____ Village of Hampshire



PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request

To: Boller Construction Co., Inc.
3045 W. Washington Street
Waukegan, IL 60085-4843
Ph: 847/662-5566 Fax: 847/662-7392

Number: 1
Date: 4/15/25
Job: 10-25-3558 Hampshire UV System

Description: DELETE CABINET/REPLACE WITH PANELBOARD

We are pleased to offer the following specifications and pricing to make the following changes:

PER RFI EMAIL CORRESPONDENCE, AND SCHEDULE IMPACTS, IT WAS DECIDED TO INSTALL TRANSFORMER INSIDE CHEMICAL BUILDING AND DELETE LARGE ENCLOSURE AT CHANNEL. REPLACED WITH NEMA 3R PANELBOARD AT CHANNEL (SEE ATTACHED EMAILS)
THIS RESULTED IN A CREDIT OF \$14,387.00

The total amount to provide this work is
(Please refer to attached sheet for details.)

\$-14,387.00

If you have any questions, please contact me at 815-337-6600.

The undersigned acknowledge that by signing this change request, the respective duly authorized representatives are creating a valid and binding contract ("agreement") as of the effective date signed. Also note that no work will be done until this is signed and returned to Associated Electrical Contractors, Inc.

Agreed understood and acknowledged:

By:

Signature of Authorized Representative

Date

Submitted by: Bryant Gumbert
Associated Electrical Contract



PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request 1 Price Breakdown
Continuation Sheet

Description: DELETE CABINET/REPLACE WITH PANELBOARD

Description	Labor	Material	Equipment	Subcontract	Other	Price
SWITCHGEAR		\$-14,387.00				\$-14,387.00

Subtotal: \$-14,387.00

Total: \$-14,387.00



PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request

To: Boller Construction Co., Inc.
3045 W. Washington Street
Waukegan, IL 60085-4843
Ph: 847/662-5566 Fax: 847/662-7392

Number: 2
Date: 4/15/25
Job: 10-25-3558 Hampshire UV System

Description: CREDIT FOR EXCAVATION AND NEW RACEWAYS DELETED

We are pleased to offer the following specifications and pricing to make the following changes:

DELETE NEW RACEWAYS NEED AS EXCISTING RACEWAYS FOUND TO BE ADEQUATE

The total amount to provide this work is

\$-11,213.86

(Please refer to attached sheet for details.)

If you have any questions, please contact me at 815-337-6600.

The undersigned acknowledge that by signing this change request, the respective duly authorized representatives are creating a valid and binding contract ("agreement") as of the effective date signed. Also note that no work will be done until this is signed and returned to Associated Electrical Contractors, Inc.

Agreed understood and acknowledged:

By:

Signature of Authorized Representative

Date

Submitted by: Bryant Gumbert
Associated Electrical Contract



PO Box 39 Woodstock, IL 60098
www.associated-electrical.com

Phone: 815-337-6600
Fax: 815-337-6560

Change Request 2 Price Breakdown
Continuation Sheet

Description: CREDIT FOR EXCAVATION AND NEW RACEWAYS DELETED

Description	Labor	Material	Equipment	Subcontract	Other	Price
MATERIAL		\$-1,066.78				\$-1,066.78
SITE LABOR	\$-4,819.12					\$-4,819.12
SUBCONTRACTORS				\$-5,327.96		\$-5,327.96
Subtotal:						\$-11,213.86
Total:						\$-11,213.86

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 25 - _____

A RESOLUTION AUTHORIZING AND APPROVING CHANGE ORDER #1 TO AN AGREEMENT WITH BOLLER CONSTRUCTION COMPANY, INC. AND THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND MCHENRY, ILLINOIS (*Wastewater Treatment Plan Ultraviolet (UV) System Replacement*)

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board”) and with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, the Public Works Department of the Village (“Public Works”) is responsible for maintaining all Village infrastructure and property, and provides public services including, without limitation, wastewater treatment; and

WHEREAS, in connection with the foregoing, the Corporate Authorities approved a contract with Boller Construction Company, Inc. for the replacement of the wastewater treatment plant ultraviolet system (the “Project”); and

WHEREAS, during the replacement of the ultraviolet system existing buried electrical conduits were found between the chemical building and ultraviolet structure and were determined to be adequate for reuse; and

WHEREAS, the electrical contractor and village engineer were able to collaborate and find an acceptable solution by segregating the electrical gear from the panelboard and installing it in separate pieces; and

VILLAGE OF HAMPSHIRE

WHEREAS, in connection with the foregoing, cost savings for the Project were realized and the Corporate Authorities seek to continue to finish the Project with Change Order #1, attached as Exhibit A, which will change the contract price in the amount of \$25,600.86; and

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve Change Order #1 to the Project.

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as shall be approved by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Agreement and this Resolution.

SECTION 3. The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

VILLAGE OF HAMPSHIRE

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

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VILLAGE OF HAMPSHIRE

ADOPTED THIS __ DAY OF _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS __ DAY OF _____, 2024.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk



Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on May 1, 2025
RE: Ordinance Proposing an Expansion of Special Service Area #10
White Oaks Pond

Background: Ordinance No. 01-24 was approved by the Village Board in 2001 that established Special Service Area (SSA) #10 for the White Oak Ponds Subdivision. Since the establishment of SSA #10 additional infrastructure has been constructed for adjacent neighborhoods/lots to drain to White Oaks Pond. However, these additional lots are not part of the SSA and thus do not contribute financially for the maintenance and upkeep of the retention/detention area but do benefit from the retention/detention area. The Village Board asked Village staff to bring forward legislation to expand SSA #10 to include all lots that benefit from the retention/detention area.

Analysis: Due to the number of lots and the assessed valuation of those lots proposed to be included in the expansion, the Village has to proceed with the standard three-step process for establishing an SSA. The first step is to pass the ordinance proposing the expansion of the SSA and setting a public hearing date. The second step is to hold the public hearing, as part of the public hearing mailed notices will be sent to the property owners notifying them of the hearing date. And the third and final step is to vote on the ordinance expanding the SSA.

The proposed expansion area includes 69 lots generally located on the north and south sides of Highland and Hillcrest Avenue and the three lots east of Warner St. between Highland and Hillcrest Avenue.

Recommendation: Staff recommends that the Village Board approve the ordinance to propose the expansion of SSA #10 and set a public hearing date of July 17, 2025.

Attachments:

1. White Oaks Pond SSA #10 Map
2. White Oaks Pond SSA #10 Proposed Expansion Map
3. White Oaks Pond SSA #10 Proposed Expansion Legal Description

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE PROPOSING THE ENLARGEMENT OF THE VILLAGE OF
HAMPSHIRE SPECIAL SERVICE AREA NO. 10, OF HAMPSHIRE, ILLINOIS, AND
THE LEVY OF TAXES FOR THE PURPOSE OF PAYING THE COST OF PROVIDING
SPECIAL SERVICES IN AND FOR SUCH AREA**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2025

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2025

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE PROPOSING THE ENLARGEMENT OF THE VILLAGE OF
HAMPSHIRE SPECIAL SERVICE AREA NO. 10, OF HAMPSHIRE, ILLINOIS, AND
THE LEVY OF TAXES FOR THE PURPOSE OF PAYING THE COST OF PROVIDING
SPECIAL SERVICES IN AND FOR SUCH AREA**

WHEREAS, the Village of Hampshire, Kane and McHenry Counties, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village and protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, pursuant to the provisions of the 1970 Constitution of the State of Illinois (the “Constitution”), the Village is authorized to create special service areas in and for the Village; and

WHEREAS, special service areas are established by non-home rule units pursuant to Section 7(6) of Article VII of the Constitution, which provides that:

[M]unicipalities...which are not home rule units shall have...powers...to levy or impose additional taxes upon areas within their boundaries in the manner provided by law for the provision of special services to those areas and for the payment of debt incurred in order to provide those special services;

and are established “in the manner provided by law” pursuant to the provisions of “AN ACT to provide the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of home rule units and non-home rule municipalities and counties,”

approved September 21, 1973, as amended, and pursuant to the Revenue Act of 1939 of the State of Illinois, as amended; and

WHEREAS, on or about August 2, 2001, the Village established the special service area designated as the VILLAGE OF HAMPSHIRE SPECIAL AREA NO. 10 of the Village (the “SSA”), which are is described as attached hereto as Exhibit A; and

WHEREAS, the Village finds it is in the best interested of the Village to include additional property in the SSA, which, with the original property will constitute as expanded area (“Area”), which area is described as attached hereto as Exhibit B; and

WHEREAS, the Area is compact and contiguous, and totally within the corporate limits of the Village; and

WHEREAS, the Area benefits specifically from municipal services provided by the Village (the “Services”), and Services are unique and in addition to the services provided to the Village as a whole, and it is, therefore, in the best interests of the Village that the establishment of the Area be considered; and

WHEREAS, it is in the public interest that the levy of a direct annual ad valorem tax upon all taxable property within the Area be considered for the purpose of paying the cost of providing the Services; and

WHEREAS, the levy of a direct annual ad valorem tax upon all taxable property within the Are shall be at the exact same rate that is currently levied by the SSA; and

WHEREAS, the revenue from such tax shall be used solely and only for Services with the Village is authorized under the provisions of the Illinois Municipal Code, as amended, to levy taxes or special assessments or to appropriate funds of the Village, all o the Services to be in and for the Area and all of the necessary construction and maintenance to be on property now or to be acquired

by the Village, or property in which the Village will obtain an interest sufficient for the provision of the Services; and

WHEREAS, said direct annual ad valorem tax shall be levied upon all taxable property within the Area for an indefinite period of time beginning for the year 2025 and shall not exceed an annual rate of \$0.80 per \$100.00 of the assessed valuation of each tax parcel within the Area and shall be in addition to all other taxes permitted by law; and

WHEREAS, a public hearing will be held at 7:00 pm on July 17, 2025 at Village Hall, 234 South State Street Hampshire, Kane and McHenry Counties, Illinois (the “Hearing”), to consider the establishment of the Area for the purpose of providing the Services and the levy of an additional direct annual ad valorem tax for the purpose of paying the cost thereof, all as described in the Notice of Public Hearing set forth in Section 2 hereof (the “Notice”); and

WHEREAS, the Notice shall be given by publication and mailing. Notice by publication shall given by public on a date, such date being not less than 15 days prior to the Hearing, in a newspaper published within the Village or, of general circulation within the Village, there being no newspaper published therein. Notice by mailing shall be given by depositing the Notice in the United States Mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of landing lying within the Area. The Notice shall be mailed not less than 10 days prior to the time set for the Hearing. In the event taxes for the last preceding year were not paid, the Notice shall be sent to the person last listed on that tax rolls prior to that year as the owner of said property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRSUTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all the recitals contained in the preambles of this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The Village shall produce or file such forms, statements, proceedings and supporting documents as may be required and in a timely manner in order establish the Area and levy the taxes and, if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys and other persons to assist the Village in these endeavors.

SECTION 3. All ordinances, resolutions, motions and orders, and parts thereof, in conflict with this Ordinance shall be and are, to the extent of any such conflict, hereby superseded and waived.

SECTION 4. If any sections, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. This ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

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ADOPTED THIS ____ DAY OF _____, 2025.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

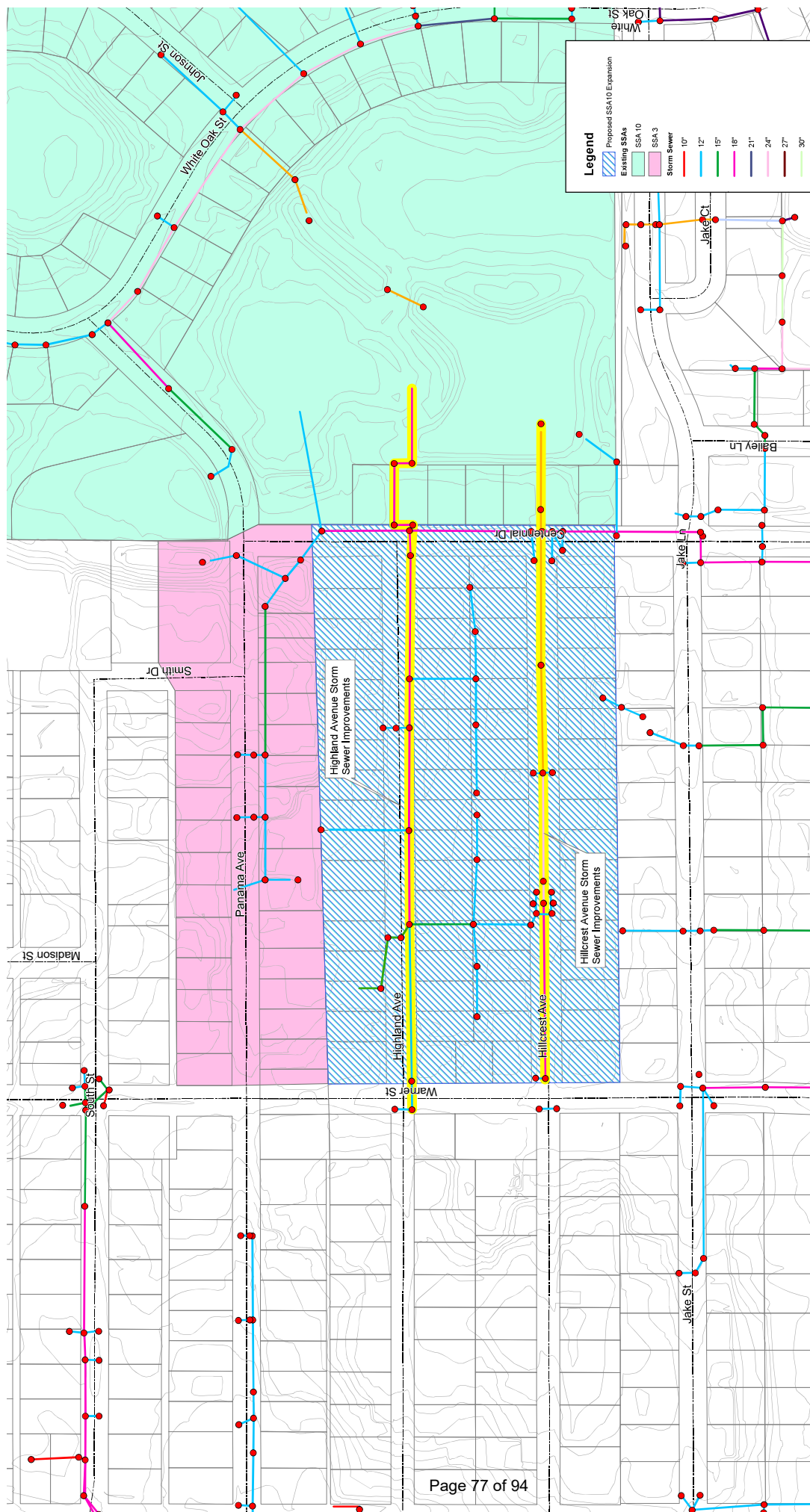
ABSTAIN: _____

ADOPTED THIS _____ DAY OF _____, 2025.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk



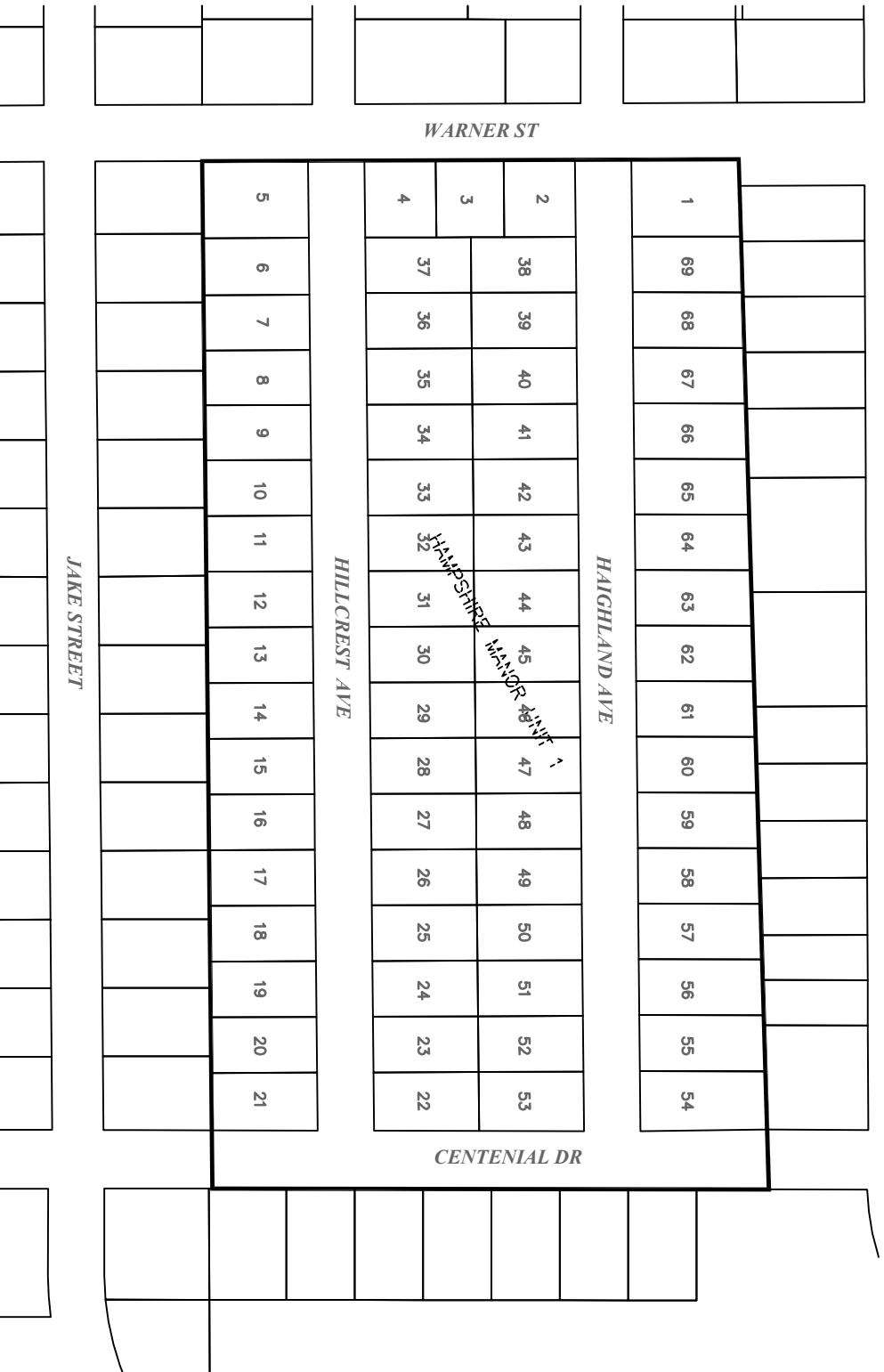
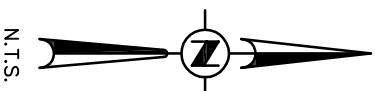
NO.	DATE	REVISIONS

DATE	SEPTEMBER 2021
PROJECT NO.	HAMPSH
PATH	HYDRAULIC IMPROVEMENTS
FILE	HAMPSH SSA EXPANSION.MXD



SSA MAP

SPECIAL SERVICE AREA #10 EXPANSION



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
 52 Wheeler Road
 Sugar Grove, Illinois 60554
 630.466.6700 / www.eeiweb.com

PROJECT NO: HA2500
 FILE NO: HA2500 SSA 10 EXPANSION

LEGAL DESCRIPTION
WHITE OAKS POND SSA #10 PROPOSED EXPANSION AREA

LOTS 1-69 IN HAMPSHIRE MANOR, UNIT 1, A SUBDIVISION OF PART OF THE
NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP
42 NORTH, RANGE 6, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE VILLAGE
OF HAMPSHIRE, KANE COUNTY, ILLINOIS.

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: May 1, 2025 Village Board Meeting

RE: Resolution Adopting Garbage Collection Fees

Background. In July 2016, corporate authorities adopted an ordinance amending Article VIII of Chapter 9 of the Village code adjusting the structure of garbage collection fees to allow the board of trustees to establish from time to time the charges assessed to residents. As we move into the fifth and final year of the contract with Flood Brothers, it is time to reset the Village's garbage collection rates for senior and non-senior residents.

Analysis. Flood Brothers monthly fees will be July 1, 2025 as follows:

Senior Garbage Collection/Unit	\$	14.04 up from 13.76
Non-Senior Garbage Collection/Unit		21.59 up from 21.17

Current resident charge are as follows:

Senior Rate	\$	14.43
Non-senior Rate		22.19

Proposed charges are as follows:

Senior Rate	\$	14.93
Non-senior Rate		22.84

These rates include garbage collection, traditional recycling, yard waste pick up and the home collection of hard to recycle items.

Charges must cover Flood Brothers fees, printing, postage and administrative costs, and reflect a monthly increase to seniors of \$.50/month and \$.65 for non-seniors.

Recommendation. Staff recommends adoption of the attached resolution adopting the garbage collection fees in the Village as noted above.

No. 25 – XX

**A RESOLUTION
ADOPTING GARBAGE COLLECTION FEES
IN THE VILLAGE OF HAMPSHIRE,
KANE AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the "Village") is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, the Corporate Authorities previously established an ordinance for the collection of garbage fees for the purpose of paying for the costs charged by the contractor providing those services and the associated administrative expenses; and

WHEREAS, in accordance with said ordinance, the board of trustees shall establish the garbage collection charges assessed to residents from time to time; and

WHEREAS, it is the desire of the Board to continue the garbage collection fees that are in place and were previously established by prior Village Code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The garbage collection fees shall be as follows:

Non-Senior garbage, yard waste and recycling collection - \$22.84 per unit per month
Senior refuse, yard waste and recycling collection - \$14.93 per unit per month

Section 2. This Resolution shall be in full force and effect with billing on or after July 1, 2025 after its passage and approval as provided by law.

ADOPTED THIS 1st day of May, 2025

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 1st day of May, 2025.

Michael J. Reid
Village President

ATTEST:

Karen Stuehler
Village Clerk

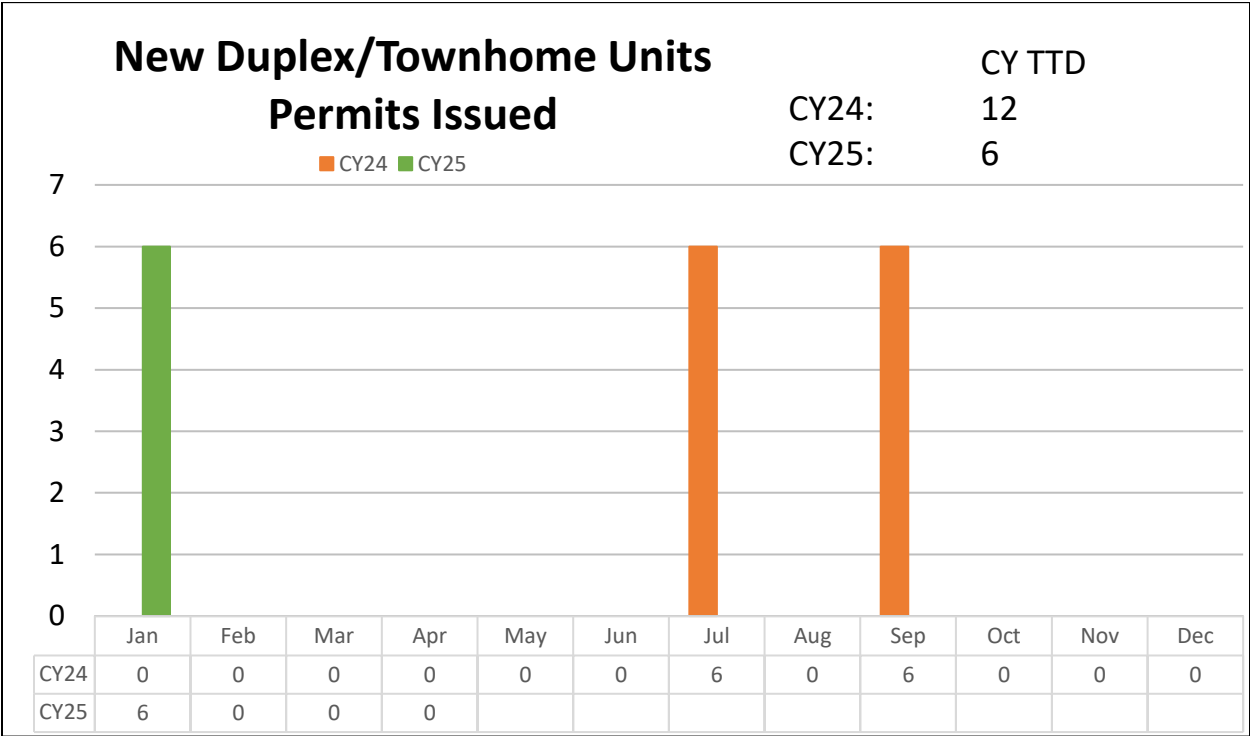
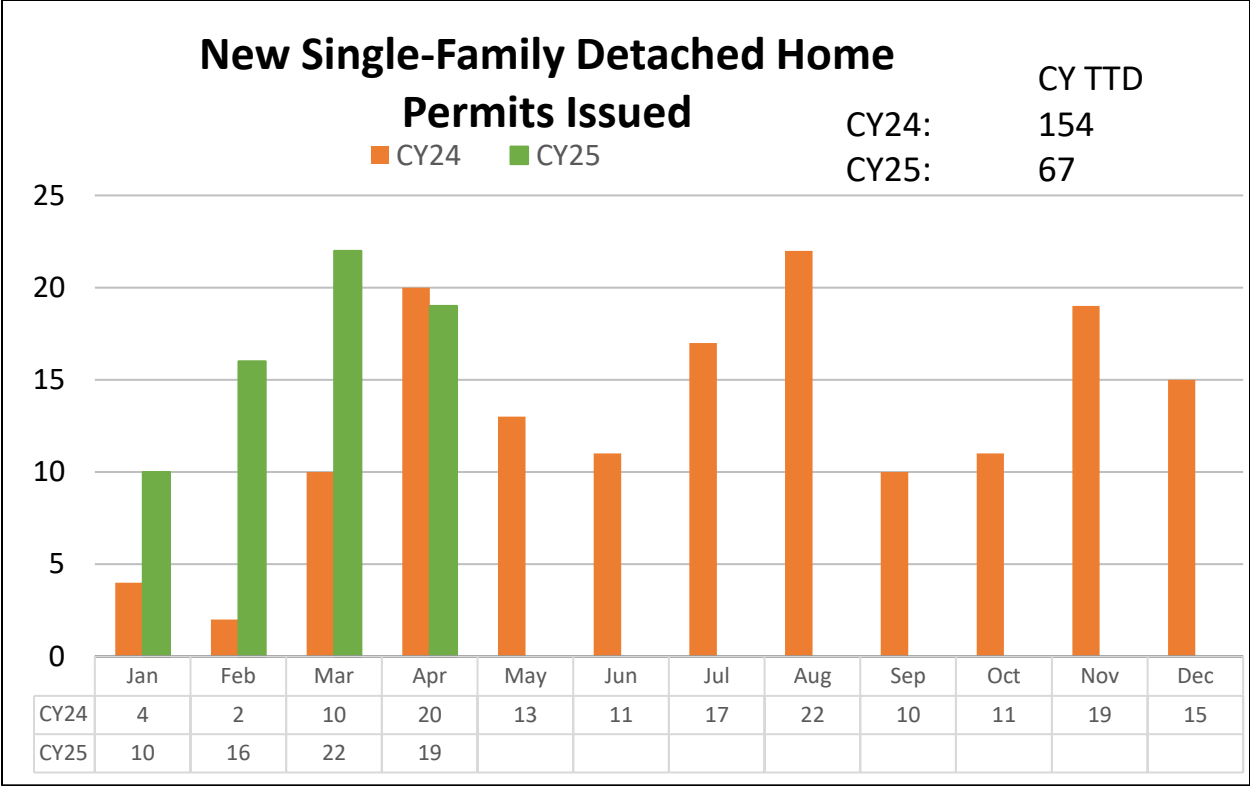


Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Monthly Report

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on May 1, 2025
RE: Building Report - April 2025

Building Performance Metrics	<u>April</u>	<u>Monthly Avg.</u>	<u>CY25 TTD</u>
• Total permits issued	76	48	192
○ New single-family homes	19	16.75	67
○ Townhome/duplex units	0	1.5	6
• Avg. plan review time	4.3	5.05	n/a
• Inspections	953	700	2,801
• Permit fees collected	\$60,320	\$52,651	\$210,602
• Other Village fees collected	\$38,123	\$43,162	\$172,647
Code Enforcement Performance Metrics	<u>April</u>	<u>Monthly Avg.</u>	<u>CY25 TTD</u>
• No. of complaints	2	1.25	5
• No. of new cases	2	1.25	5
• No. of active cases	5	n/a	n/a





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM

Date: April 23, 2025

Re: Monthly Engineering Report

EEI Job #: HA2500-V

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Safe Routes to School
 - ✓ Preliminary Design Report (PDR) – Resubmitted, Waiting for IDOT Response
 - ✓ Phase II Engineering Design – Prefinal Plans Submitted, Waiting for IDOT Response
- Park and Rinn Storm Sewer Improvements
 - ✓ Waiting on Final Grant Documentation
 - ✓ Then Move into Design
- UV System Replacement
 - ✓ Start Up Scheduled Week of 4/21/25
- N. State Street
 - ✓ IDOT Phase I Submittal Approved
 - ✓ Phase II Design – Final Plans Submitted and Confirmed for June Letting
 - ✓ Construction after Coon Creek Days
- Well 12 Equipment Removal and Inspection
 - ✓ Reviewing Cost Estimates and Recommendations
 - ✓ Update at Village Board Meeting

Development Projects

- Prairie Ridge K & L, M, and R
 - ✓ Home Construction Ongoing in K & L and M
 - ✓ Neighborhood R in One Year Maintenance Period
- Prairie Ridge – North of Kelley Road
 - ✓ Home Construction Ongoing
 - ✓ Construction for Prairie Ridge North Lift Station Underway
 - ✓ Plats for Neighborhoods U, V & J2 Approved in February
 - J2 Underground Infrastructure Construction Underway
 - ✓ Neighborhoods G, H, & I Engineering Reviewed
 - Mass Grading LOC Posted – Construction starting in May
- Tamms Farm
 - ✓ Punchlist Inspections Ongoing
 - ✓ Anticipate Acceptance of Public Improvements in 2025
- ~~Stanley North – TRZ Self Storage~~ American General Storage Development
 - ✓ Review of As-Built and Easement Document Issued, Waiting on Resubmittal of Easement Documents
- Hampshire 90 Logistics Park
 - ✓ Route 20 Improvements Accepted by IDOT
 - ✓ Restoration and Basin Plantings in Spring
- Hampshire Grove
 - ✓ Improvements in One Year Maintenance Period
- Tinajero Property
 - ✓ Construction Ongoing
- Oakstead
 - ✓ Engineering Approved
 - ✓ Waiting for Schedule from Developer
 - ✓ PRV Station Design – Ongoing

If you have any questions please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Jay Hedges, Village Manager

Village of Hampshire
Budget Versus Actual Report Overview
Eleven Months Ended March 31, 2025

General Fund						% of Budget
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	8,260,170	7,047,324	(1,212,846)	-15%	8,886,578	79%
Expenditures/Expense	8,562,425	7,875,435	(686,990)	-8%	9,340,825	84%
YTD Surplus/(Deficit)	(302,255)	(828,111)	(525,856)		(454,247)	
Special Revenue Funds						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	748,158	941,165	193,007	26%	780,069	121%
Expenditures/Expense	621,308	443,465	(177,843)	-29%	677,794	65%
YTD Surplus/(Deficit)	126,850	497,700	370,850		102,275	
Capital Project Funds						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	11,247,362	533,655	(10,713,707)	-95%	12,269,848	4%
Expenditures/Expense	11,371,772	230,127	(11,141,645)	-98%	12,405,569	2%
YTD Surplus/(Deficit)	(124,410)	303,528	427,938		(135,721)	
Enterprise Funds						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	5,622,580	4,374,115	(1,248,465)	-22%	6,133,724	71%
Expenditures/Expense	5,367,081	3,229,100	(2,137,981)	-40%	5,854,998	55%
YTD Surplus/(Deficit)	255,499	1,145,015	889,516		278,726	
Total Village						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	25,878,270	12,896,259	(12,982,011)	-50%	28,070,219	46%
Expenditures/Expense	25,922,586	11,778,127	(14,144,459)	-55%	28,279,186	42%
YTD Surplus/(Deficit)	(44,316)	1,118,132	1,162,448		(208,967)	

Agency Funds						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	1,211,599	1,295,562	83,963	7%	1,215,349	107%
Expenditures/Expense	1,136,163	1,210,055	73,892	7%	1,239,451	98%
YTD Surplus/(Deficit)	75,436	85,507	10,071		(24,102)	
Pension Trust Fund						
11 MONTHS ENDED					2024-2025	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	845,824	982,649	136,825	16%	922,717	106%
Expenditures/Expense	518,874	185,034	(333,840)	-64%	566,044	33%
YTD Surplus/(Deficit)	326,950	797,615	470,665		356,673	

Village of Hampshire
Budget Versus Actual Report - General Fund Summary
Eleven Months Ended March 31, 2025

	General Fund Revenues (01)				
	11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	1,369,656	1,392,890	23,234	2%	1,369,656
Intergovernmental	3,129,649	3,123,289	(6,360)	0%	3,414,162
Service Fees	77,458	79,567	2,109	3%	84,500
Investment Income	149,893	138,776	(11,117)	-7%	163,520
Reimbursable	211,939	112,351	(99,588)	-47%	231,206
Licenses, Fines, Permits, Fees	619,415	775,519	156,104	25%	675,725
Grant Income	728,522	4,323	(724,199)	-99%	794,751
Other Income	462,765	400,632	(62,133)	-13%	504,835
Debt Issuance	249,333	-	(249,333)	-100%	272,000
Transfers In	512,693	-	(512,693)	-100%	559,301
TOTAL GENERAL FUND REVENUE	7,511,323	6,027,347	(1,483,976)	-20%	8,069,656
	General Fund Expenses (01)				
	11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	678,158	659,397	(18,761)	-3%	739,809
Contractual Services	1,149,108	1,088,295	(60,813)	-5%	1,253,572
Commodities	68,805	66,743	(2,062)	-3%	75,060
Other Expenses	93,582	6,083	(87,499)	-93%	102,089
Capital Outlay	24,589	14,045	(10,544)	-43%	26,825
Transfers	-	-	-	0%	-
TOTAL ADMINISTRATION	2,014,242	1,834,563	(179,679)	-9%	2,197,355
POLICE					
Personal Services	2,427,409	2,305,692	(121,717)	-5%	2,648,083
Contractual Services	435,880	455,990	20,110	5%	475,505
Commodities	90,305	78,266	(12,039)	-13%	98,515
Capital Outlay	193,209	194,849	1,640	1%	210,773
TOTAL POLICE	3,146,803	3,034,797	(112,006)	-4%	3,432,876
STREET DEPARTMENT					
Personal Services	632,622	553,032	(79,590)	-13%	690,133
Contractual Services	385,455	405,979	20,524	5%	420,496
Commodities	102,942	75,353	(27,589)	-27%	112,300
Other Expenses	148,461	103,866	(44,595)	-30%	161,958
Capital Outlay	1,363,876	865,855	(498,021)	-37%	1,487,865
TOTAL STREET DEPARTMENT	2,633,356	2,004,085	(629,271)	-24%	2,872,752
PLANNING AND ZONING DEPARTMENT					
Personal Services	2,270	1,136	(1,134)	-50%	2,476
Contractual Services	-	2,091	2,091	100%	-
TOTAL PLANNING AND ZONING DEPT.	2,270	3,227	957	42%	2,476
POLICE COMMISSION					
Personal Services	888	969	81	9%	969
Contractual Services	3,025	526	(2,499)	-83%	3,300
Other Expenses	-	-	-	0%	-
Commodities	46	-	(46)	-100%	50
TOTAL POLICE COMMISSION	3,959	1,495	(2,464)	-62%	4,319
PROMOTIONS COMMITTEE					
Contractual Services	12,031	13,255	1,224	10%	13,125
Commodities	917	460	(457)	-50%	1,000
TOTAL PROMOTIONS COMMITTEE	12,948	13,715	767	6%	14,125
SUB TOTAL GENERAL FUND EXPENSE	7,813,578	6,891,882	(921,696)	-12%	8,523,903
SUB TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	(302,255)	(864,535)	(562,280)	186%	(454,247)
GENERAL FUND SUBFUNDS	-	36,424	36,424	100%	-
TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	(302,255)	(828,111)	(525,856)	174%	(454,247)

Village of Hampshire
Budget Versus Actual Report - General Fund Subfunds
Eleven Months Ended March 31, 2025

	School Impact Fees (60)					Library Impact Fees (61)				
	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	458	231	(227)	-50%	500	733	623	(110)	-15%	800
Licenses, Fines, Permits, Fees	508,964	685,592	176,628	35%	555,233	39,795	48,942	9,147	23%	43,412
TOTAL REVENUE	509,422	685,823	176,401	35%	555,733	40,528	49,565	9,037	22%	44,212
EXPENSE										
Other Expenses	509,422	671,827	162,405	32%	555,733	40,528	20,766	(19,762)	-49%	44,212
TOTAL EXPENSE	509,422	671,827	162,405	32%	555,733	40,528	20,766	(19,762)	-49%	44,212
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	13,996	13,996	100%	-	-	28,799	28,799	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	37	31	(6)	-16%	40	92	111	19	21%	100
Licenses, Fines, Permits, Fees	26,345	62,328	35,983	137%	28,740	148,282	191,153	42,871	29%	161,762
TOTAL REVENUE	26,382	62,359	35,977	136%	28,780	148,374	191,264	42,890	29%	161,862
EXPENSE										
Other Expenses	26,382	60,246	33,864	128%	28,780	148,374	185,992	37,618	25%	161,862
TOTAL EXPENSE	26,382	60,246	33,864	128%	28,780	148,374	185,992	37,618	25%	161,862
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	2,113	2,113	100%	-	-	5,272	5,272	100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	32	49	17	53%	35	7	5	(2)	-29%	7
Licenses, Fines, Permits, Fees	8,021	9,250	1,229	15%	8,750	16,081	21,662	5,581	35%	17,543
TOTAL REVENUE	8,053	9,299	1,246	15%	8,785	16,088	21,667	5,579	35%	17,550
EXPENSE										
Other Expenses	8,053	23,495	15,442	192%	8,785	16,088	21,227	5,139	32%	17,550
TOTAL EXPENSE	8,053	23,495	15,442	192%	8,785	16,088	21,227	5,139	32%	17,550
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(14,196)	(14,196)	-100%	-	-	440	440	100%	-

	Total General Fund Subfunds				
	11 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL			
REVENUE					
Investment Income	1,359	1,050	(309)	-23%	1,482
Licenses, Fines, Permits, Fees	747,488	1,018,927	271,439	36%	815,440
TOTAL REVENUE	748,847	1,019,977	271,130	36%	816,922
EXPENSE					
Other Expenses	748,847	983,553	234,706	31%	816,922
TOTAL EXPENSE	748,847	983,553	234,706	31%	816,922
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	36,424	36,424	100%	-

Village of Hampshire
Budget Versus Actual Report - Special Revenue Fund Summary
Eleven Months Ended March 31, 2025

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	209,700	270,814	61,114	29%	209,700	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	183	1,532	1,349	737%	200	5	153	148	2960%	5
Licenses, Fines, Permits, Fees	-	-	-	0%	-	22,916	20,399	(2,517)	-11%	25,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	209,883	272,346	62,463	30%	209,900	22,921	20,552	(2,369)	-10%	25,005
EXPENSE										
Contractual Services	2,291	709	(1,582)	-69%	2,500	17,416	19,000	1,584	9%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	173,512	192,468	18,956	11%	189,286	5,500	6,000	500	9%	6,000
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	175,803	193,177	17,374	10%	191,786	22,916	25,000	2,084	9%	25,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	34,080	79,169	45,089	132%	18,114	5	(4,448)	(4,453)	-89060%	5

	Road and Bridge (10)					Motor Fuel Tax (15)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	133,532	129,919	(3,613)	-3%	133,532	-	-	-	0%	-
Intergovernmental	4,227	2,719	(1,508)	-36%	4,612	300,296	320,115	19,819	7%	327,596
Investment Income	5	150	145	2900%	5	22,917	72,405	49,488	216%	25,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	67,285	67,285	100%	-
TOTAL REVENUE	137,764	132,788	(4,976)	-4%	138,149	323,213	459,805	136,592	42%	352,596
EXPENSE										
Contractual Services	91,666	100,000	8,334	9%	100,000	50,417	-	(50,417)	-100%	55,000
Commodities	-	-	-	0%	-	229,166	105,688	(123,478)	-54%	250,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	91,666	100,000	8,334	9%	100,000	279,583	105,688	(173,895)	-62%	305,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	46,098	32,788	(13,310)	-29%	38,149	43,630	354,117	310,487	712%	47,596

	SSA #2-26 (52)					Total Special Revenue Funds				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	53,919	54,644	725	1%	53,919	397,151	455,377	58,226	15%	397,151
Intergovernmental	-	-	-	0%	-	304,523	322,834	18,311	6%	332,208
Investment Income	458	1,030	572	125%	500	23,568	75,270	51,702	219%	25,710
Licenses, Fines, Permits, Fees	-	-	-	0%	-	22,916	20,399	(2,517)	-11%	25,000
Grant Income	-	-	-	0%	-	-	67,285	67,285	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	54,377	55,674	1,297	2%	54,419	748,158	941,165	193,007	26%	780,069
EXPENSE										
Personal Services	22,075	16,039	(6,036)	-27%	24,082	22,075	16,039	(6,036)	-27%	24,082
Contractual Services	-	-	-	0%	-	161,790	119,709	(42,081)	-26%	176,500
Commodities	-	-	-	0%	-	229,166	105,688	(123,478)	-54%	250,000
Other Expenses	29,265	3,561	(25,704)	-88%	31,926	208,277	202,029	(6,248)	-3%	227,212
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	51,340	19,600	(31,740)	-62%	56,008	621,308	443,465	(177,843)	-29%	677,794
YEAR-TO-DATE SURPLUS/(DEFICIT)	3,037	36,074	33,037	1088%	(1,589)	126,850	497,700	370,850	292%	102,275

Village of Hampshire
Budget Versus Actual Report - Capital Project Fund Summary
Eleven Months Ended March 31, 2025

	Equipment Replacement (03)					Capital Improvement (04)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	46	127	81	176%	50	-	156	156	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	787,958	-	(787,958)	-100%	859,590
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	9,900,000	-	(9,900,000)	-100%	10,800,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	46	127	81	176%	50	10,687,958	156	(10,687,802)	-100%	11,659,590
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	777,650	-	(777,650)	-100%	848,345
Capital Outlay	35,750	-	(35,750)	-100%	39,000	9,900,000	-	(9,900,000)	-100%	10,800,000
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	35,750	-	(35,750)	-100%	39,000	10,677,650	-	(10,677,650)	-100%	11,648,345
YEAR-TO-DATE SURPLUS/(DEFICIT)	(35,704)	127	35,831	-100%	(38,950)	10,308	156	(10,152)	-98%	11,245
	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	4,583	7,094	2,511	55%	5,000	825	2,482	1,657	201%	900
Licenses, Fines, Permits, Fees	262,442	214,045	(48,397)	-18%	286,300	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	267,025	221,139	(45,886)	-17%	291,300	825	2,482	1,657	201%	900
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	28,246	-	(28,246)	-100%	30,814
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers Out	339,167	-	(339,167)	-100%	370,000	-	-	-	0%	-
TOTAL EXPENSE	339,167	-	(339,167)	-100%	370,000	28,246	-	(28,246)	-100%	30,814
YEAR-TO-DATE SURPLUS/(DEFICIT)	(72,142)	221,139	293,281	-407%	(78,700)	(27,421)	2,482	29,903	-109%	(29,914)
	Transportation Impact Fees (64)					Early Warning (65)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	262,442	302,660	40,218	15%	286,300	6,149	7,091	942	15%	6,708
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	22,917	-	(22,917)	-100%	25,000
TOTAL REVENUE	262,442	302,660	40,218	15%	286,300	29,066	7,091	(21,975)	-76%	31,708
EXPENSE										
Contractual Services	55,000	37,780	(17,220)	-31%	60,000	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	152,625	159,286	6,661	4%	166,500	27,500	33,061	5,561	20%	30,000
Transfer to General	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	207,625	197,066	(10,559)	-5%	226,500	27,500	33,061	5,561	20%	30,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	54,817	105,594	50,777	93%	59,800	1,566	(25,970)	(27,536)	-1758%	1,708
	Capital Improvement (70)					Total Capital Project Funds				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	-	-	-	0%	-	5,454	9,859	4,405	81%	5,950
Licenses, Fines, Permits, Fees	-	-	-	0%	-	1,318,991	523,796	(795,195)	-60%	1,438,898
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	9,900,000	-	(9,900,000)	-100%	10,800,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	22,917	-	(22,917)	-100%	25,000
TOTAL REVENUE	-	-	-	0%	-	11,247,362	533,655	(10,713,707)	-95%	12,269,848
EXPENSE										
Contractual Services	-	-	-	0%	-	55,000	37,780	(17,220)	-31%	60,000
Other Expenses	-	-	-	0%	-	805,896	-	(805,896)	-100%	879,159
Capital Outlay	55,834	-	(55,834)	-100%	60,910	10,171,709	192,347	(9,979,362)	-98%	11,096,410
Transfers	-	-	-	0%	-	339,167	-	(339,167)	-100%	370,000
TOTAL EXPENSE	55,834	-	(55,834)	-100%	60,910	11,371,772	230,127	(11,141,645)	-98%	12,405,569
YEAR-TO-DATE SURPLUS/(DEFICIT)	(55,834)	-	55,834	-100%	(60,910)	(124,410)	303,528	427,938	-344%	(135,721)

Village of Hampshire
Budget Versus Actual Report - Enterprise Fund Summary
Eleven Months Ended March 31, 2025

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	871,200	794,692	(76,508)	-9%	950,400	712,897	686,734	(26,163)	-4%	777,706
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	6,534	9,783	3,249	50%	7,128	5,347	9,195	3,848	72%	5,833
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	877,734	804,475	(73,259)	-8%	957,528	718,244	695,929	(22,315)	-3%	783,539
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	688,406	703,002	14,596	2%	750,989
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	723,708	-	(723,708)	-100%	789,500	10,817	10,817	-	0%	11,800
TOTAL EXPENSE	723,708	-	(723,708)	-100%	789,500	699,223	713,819	14,596	2%	762,789
YEAR-TO-DATE SURPLUS/(DEFICIT)	154,026	804,475	650,449	422%	168,028	19,021	(17,890)	(36,911)	-194%	20,750
	Water (30)					Sewer (31)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	1,217,904	1,248,665	30,761	3%	1,328,623	1,288,673	1,485,376	196,703	15%	1,405,825
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	71,010	111,041	40,031	56%	77,465	9,665	18,749	9,084	94%	10,544
Other Income	-	1,767	1,767	100%	-	-	-	-	0%	-
Transfers	458,333	-	(458,333)	-100%	500,000	247,500	-	(247,500)	-100%	270,000
TOTAL REVENUE	1,747,247	1,361,473	(385,774)	-22%	1,906,088	1,545,838	1,504,125	(41,713)	-3%	1,686,369
EXPENSE										
Personal Services	286,131	258,952	(27,179)	-9%	312,143	286,131	256,921	(29,210)	-10%	312,143
Contractual Services	957,543	734,929	(222,614)	-23%	1,044,592	853,312	688,924	(164,388)	-19%	930,886
Commodities	145,158	146,562	1,404	1%	158,354	91,346	112,521	21,175	23%	99,650
Other Expenses	70,583	-	(70,583)	-100%	77,000	201,208	42,916	(158,292)	-79%	219,500
Capital Outlay	217,300	103,761	(113,539)	-52%	237,055	111,729	42,583	(69,146)	-62%	121,886
Transfers	-	34,375	34,375	100%	-	-	34,375	34,375	100%	-
TOTAL EXPENSE	1,676,715	1,278,579	(398,136)	-24%	1,829,144	1,543,726	1,178,240	(365,486)	-24%	1,684,065
YEAR-TO-DATE SURPLUS/(DEFICIT)	70,532	82,894	12,362	18%	76,944	2,112	325,885	323,773	15330%	2,304
	Water Construction (34)					Sewer Construction (40)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	-	-	-	0%	-	-	-	-	0%	-
Investment Income	1,100	1,613	513	47%	1,200	-	-	-	0%	-
Licenses, Fines, Permits, Fees	4,125	1,500	(2,625)	-64%	4,500	4,583	5,000	417	9%	5,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	723,709	-	(723,709)	-100%	789,500
TOTAL REVENUE	5,225	3,113	(2,112)	-40%	5,700	728,292	5,000	(723,292)	-99%	794,500
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	723,709	58,462	(665,247)	-92%	789,500
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	-	-	0%	-	723,709	58,462	(665,247)	-92%	789,500
YEAR-TO-DATE SURPLUS/(DEFICIT)	5,225	3,113	(2,112)	-40%	5,700	4,583	(53,462)	(58,045)	-1267%	5,000
	Total Enterprise Funds									
	11 MONTHS ENDED		2024-2025							
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	4,090,674	4,215,467	124,793	3%	4,462,554					
Investment Income	1,100	1,613	513	47%	1,200					
Licenses, Fines, Permits, Fees	101,264	155,268	54,004	53%	110,470					
Other Income	-	1,767	1,767	100%	-					
Transfers	1,429,542	-	(1,429,542)	-100%	1,559,500					
TOTAL REVENUE	5,622,580	4,374,115	(1,248,465)	-22%	6,133,724					
EXPENSE										
Personal Services	572,262	515,873	(56,389)	-10%	624,286					
Contractual Services	2,499,261	2,126,855	(372,406)	-15%	2,726,467					
Commodities	236,504	259,083	22,579	10%	258,004					
Other Expenses	271,791	42,916	(228,875)	-84%	296,500					
Capital Outlay	1,052,738	204,806	(847,932)	-81%	1,148,441					
Transfers	734,525	79,567	(654,958)	-89%	801,300					
TOTAL EXPENSE	5,367,081	3,229,100	(2,137,981)	-40%	5,854,998					
YEAR-TO-DATE SURPLUS/(DEFICIT)	255,499	1,145,015	889,516	348%	278,726					

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Eleven Months Ended March 31, 2025

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	11 MONTHS ENDED		2024-2025			11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	805,149	821,582	16,433	2%	805,149	365,200	372,653	7,453	2%	365,200
Investment Income	27,500	66,968	39,468	144%	30,000	13,750	34,359	20,609	150%	15,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	832,649	888,550	55,901	7%	835,149	378,950	407,012	28,062	7%	380,200
EXPENSE										
Other Expenses	773,188	836,332	63,144	8%	843,478	362,975	373,723	10,748	3%	395,973
TOTAL EXPENSE	773,188	836,332	63,144	8%	843,478	362,975	373,723	10,748	3%	395,973
YEAR-TO-DATE SURPLUS/(DEFICIT)	59,461	52,218	(7,243)	-12%	(8,329)	15,975	33,289	17,314	108%	(15,773)

	Total Agency Funds				
	11 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Property Tax	1,170,349	1,194,235	23,886	2%	1,170,349
Investment Income	41,250	101,327	60,077	146%	45,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-
TOTAL REVENUE	1,211,599	1,295,562	83,963	7%	1,215,349
EXPENSE					
Other Expenses	1,136,163	1,210,055	73,892	7%	1,239,451
TOTAL EXPENSE	1,136,163	1,210,055	73,892	7%	1,239,451
YEAR-TO-DATE SURPLUS/(DEFICIT)	75,436	85,507	10,071	13%	(24,102)

Village of Hampshire
Budget Versus Actual Report - Pension Trust Summary
Eleven Months Ended March 31, 2025

	Pension Trust Fund Revenues (90)				
	11 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	229,167	39,853	(189,314)	-83%	250,000
Realized and Unrealized Gain/(Loss)	-	268,542	268,542	100%	-
Less: Investment Fees	-	(2,454)	(2,454)	-100%	-
Member Contributions	89,574	101,708	12,134	14%	97,717
Employer Contributions	527,083	575,000	47,917	9%	575,000
Creditable Service Transfer In	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	845,824	982,649	136,825	16%	922,717

	Pension Trust Fund Expenses (90)				
	11 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	193,649	179,714	(13,935)	-7%	211,253
Refund of Contributions	275,542	-	(275,542)	-100%	300,591
Transfer to Other Pension Funds	-	-	-	0%	-
Contractual Services	47,208	4,331	(42,877)	-91%	51,500
Other Expenses	2,475	989	(1,486)	-60%	2,700
TOTAL EXPENSE	518,874	185,034	(333,840)	-64%	566,044
YEAR-TO-DATE SURPLUS/(DEFICIT)	326,950	797,615	470,665	144%	356,673