



Village of Hampshire
Village Board Meeting Minutes
Thursday, May 2, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 2, 2024.

2. **Roll Call by Village Clerk, Karen Stuehler:**

Present: Village President Michael J. Reid Jr., Trustee Heather Fodor, Trustee Lionel Mott, Trustee Laura Pollastrini, Trustee Erik Robinson.

Absent: Trustee Aaron Kelly, Trustee Toby Koth

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Finance Director Lori Lyons, Village Attorney James Vasselli. Supervisor of Utilities Mark Montgomery, Utility Foreman Sean Horne. Assistant Village Manager for Development Mo Khan, Tim Paulson from EEI joined remotely.

Pledge of Allegiance

Village President Michael J. Reid led the Pledge of Allegiance.

3. **Public Comments**

None

4. **A Motion to Approve the Meeting Minutes from April 18, 2024**

Trustee Robinson moved to approve meeting minutes for the April 18, 2024 Village Board Meeting.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None

Absent: Kelly, Koth.

Abstain: None.

Motion Approved.

5. **Village Manager's Report**

- a. An Ordinance Approving an Intergovernmental Agreement with Hampshire Park District for policing Park District properties.

Chief Pann explained this is updating a prior agreement from 1986. He also explained this is for information sharing with the Park District for Park District Property.

Trustee Pollastrini moved to approve Ordinance 24-17, Approving an Intergovernmental Agreement with Hampshire Park District for policing Park District properties.

Seconded by: Trustee Mott.

All call Vote:

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Abstain: None.

Motion Approved.

- b. A Resolution Adopting changes to the Village of Hampshire Employee Handbook. Approved by the Village Board on January 4, 2001.

Village Manager, Jay Hedges stated that he and the board have been working on this for the last few years. The previous handbook was from 2004.

Trustee Pollastrini moved to approve Resolution 24-15 Adopting changes to the Village of Hampshire Employee Handbook

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Abstain: None.

Motion Approved.

- c. A Presentation of the Lead Service Line Submitted to the IEPA on April 15, 2024 as required by State Mandate. No Action Requested.

Supervisor of Utilities Mark Montgomery gave a slide show Presentation of the Lead Service Lines (known and unknown) in the Village. He also explained the

steps needed to be taken to assess the unknown lines. He stated that informational letters would be sent to residents that will be affected next week. Mayor Mike Reid thanked Mark and Sean for all their time and efforts put into this,

- d. A Public Service Agreement with Engineering Enterprises, Inc. in the amount of \$59,970.00 for Design Engineering for the Park and Rinn Flood Remediation Project to be Engineered in FY '25 and Constructed in FY '26.

Trustee Fodor moved to Approve a Public Service Agreement with Engineering Enterprises, Inc. in the amount of \$59,970.00 for Design Engineering for the Park and Rinn Flood Remediation Project to be Engineered in FY '25 and Constructed in FY '26.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Abstain: None.

Motion Approved.

Staff Reports

- a. Engineering Report
None

Accounts Payable

- a. A Motion to Approve the May 2, 2024, Accounts Payable to Personnel in the amount of \$574.00.

Trustee Fodor moved to approve the May 2, 2024, Accounts Payable to Personnel in the amount of \$574.00.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Motion Approved.

- b. A Motion to Approve the May 2, 2024, Regular Accounts Payable in the amount of \$221,875.46.

Trustee Robinson moved to approve the May 2, 2024, Regular Accounts Payable in the amount of \$221,875.46.

Seconded by: Trustee Fodor.

Roll Call Vote.

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Motion Approved.

Village Board Committee Reports

a. Business Development Commission

None

b. Public Works Committee

Public works will be holding an Open House on Thursday May 9, 2024. from 4-7 p.m. at the Village of Hampshire Utilities Facility, located at 350 Mill Avenue related to the upcoming water and sewer rate and capital improvement fee increases. Representatives from the Village including Village President Mike Reid, Village Manager Jay Hedges, Finance Director Lori Lyons along with Public Work Superintendent of Utilities Mark Montgomery and Utilities Forman Sean Horne. All these individuals will be there to provide information and answer any questions related to needed improvements to the water and wastewater systems in Hampshire. All Trustees were also invited to participate.

c. Budget Committee

None

New Business

Mayor Mike Reid will be a guest speaker on WRMN Radio on May 6 12:30 p.m. to continue Village transparency and share information about the new water, sewer and capital improvement increase in rates for the Village of Hampshire.

Announcements

- a. Mayor Mike Reid will be part of a celebration with the Canadian Pacific and the Kansas Southern Railroad merge on Thursday May 9. Mayor Mike Reid and his son will be riding the Empress, 2816 steam locomotive from Franklin Park to Hampshire. The Steam Engine should arrive in Hampshire approximately 8:30 - 9:30 a.m. for anyone that would like to see the 2816 up close, learn more about locomotive and CPKC's history.

Executive Session

None

Adjournment

Trustee Pollastrini moved to adjourn at 7:38 p.m.

Seconded by: Trustee Fodor.

All Call Vote.

Ayes: Fodor, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Kelly, Koth.

Motion Approved.